

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 1 TO RFP 21-0026-7

FOR: Annual Contract for Banking Services for Chatham County

PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR CHANGES:

1. **Question:** Would the County please provide the Excel format of the Fee Proposal Form? There is not an additional form online?
Response: The Fee Proposal Form in Excel format has been posted to our website along with the RFP document at purchasing.chathamcounty.org.
2. **Question:** Ref. Section 5.10, Our bank is able to order 'Laser Printer' checks through our vendor and will provide current pricing to the County. Is this acceptable? Would the County prefer the pricing on the Fee Proposal Form?
Response: The County is currently ordering laser checks through a vendor and not the bank. Proposers can provide the pricing separate from fee schedule. The fee schedule should include the price to process our checks written at the bank only.
3. **Question:** Ref. Section 5.13, Our bank will be able to cash payroll and juror checks payable only on our accounts. Is this acceptable?
Response: The bank would need to be able to cash payroll and juror checks at the bank even if the payee does not have an account. They will receive a positive pay file to verify the check is valid prior to distribution to payee and they should be able to verify our account balance availability. Almost all employees are on direct deposit.


**THE PROPOSAL DUE DATE REMAINS 5:00PM,
MAY 20, 2021.**

PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES.

April 23, 2021

DATE



 MARGARET H. JOYNER
PURCHASING DIRECTOR
CHATHAM COUNTY