

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 1 TO RFP # 16-0048-7

FOR: ANNUAL CONTRACT FOR SAVANNAH-CHATHAM MENTAL HEALTH COURT  
(SCMHC) SERVICES

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PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR  
CHANGES:

1. **ADDITION:** Section 5.3.6 A, Add to the paragraph, "Contractor shall be responsible for own transportation, telephones, computers, and printers. Office space is unavailable through the County.
2. **ADDITION:** Section 5.3.3 Add to the paragraph "The case manager will continuously track clients and maintain regular contact with treatment providers. The case manager will also track previous graduates to monitor progress since leaving the SCMHC."
3. **ADDITION:** Section 5.3.1 Add to the paragraph "Case management services will begin with the development of a case plan for all approved referrals to the SCMHC."
4. **ADDITION:** Section 5.3.6 Subsection I "The Contractor shall submit all invoices to the SCMHC by the 10<sup>th</sup> day of each month for review and approval."
5. **ADDITION:** Section 5.3.5 add to the paragraph "The Contractor manages all phases of each participant, including disbursement of sobriety coins and phase advancement certificates."
6. **ADDITION:** Section 5.3.7 Subsection D. "The Contractor will be required from time to time to enter the Chatham County Detention Center and must be able to provide proper identification to enter the facility."
7. **ADDITION:** The Savannah-Chatham Mental Health Court Participant Handbook 2016 Edition has been posted on the County's Purchasing and Contracting website at [purchasing.chathamcounty.org](http://purchasing.chathamcounty.org).
7. **CHANGE:** Section 5.3.8 #4 shall read " Georgia Mental Health Court Standards: <http://georgiacourts.gov/content/standards-georgia-accountability-courts>"
8. **CHANGE:** Section 5.3.6, Subsection B shall read "The Contractor will provide all necessary labor for alcohol and drug testing as indicated, and package and mail positive screens for confirmation as directed."
9. **CHANGE:** Remove Section 5.3.6, Subsection D and Subsection E.
10. **Question:** How much does the SCMHC pay for current services?  
**Response:** Currently, the SCMHC pays a flat rate of \$3,823.66 per month.

**THE PROPOSAL DUE DATE HAS BEEN  
EXTENDED TO 5:00PM, JULY 12, 2016.**

**PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES.**

July 5, 2016

DATE

  
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MARGARET H. JOYNER  
PURCHASING DIRECTOR  
CHATHAM COUNTY