

CHATHAM COUNTY, GEORGIA

REQUEST FOR QUOTATION

QUOTATION FOR:

RFQ NO: 11-0030-7

**PROVIDE AND INSTALL CARPET AT THE CHATHAM COUNTY JUDICIAL
COURTHOUSE**

CHATHAM COUNTY PURCHASING AGENT	DATE ISSUED: OCTOBER 21, 2011
1117 EISENHOWER DRIVE, SUITE C	DATE DUE: NOVEMBER 8, 2011
SAVANNAH, GA 31406	TIME DUE: 2:00 P.M. LOCAL TIME
(912) 790-1623 - OFFICE	DEPARTMENT: FACILITIES
(912) 790-1627 - FAX	MAINTENANCE AND OPERATIONS

A MANDATORY PRE-QUOTE CONFERENCE AND SITE VISIT has been scheduled to be conducted at the Chatham County Judicial Courthouse located at 133 Montgomery Street, 6th Floor Conference Room, Room #616, Savannah, GA. at 10:00am NOVEMBER 1, 2011, to discuss the specifications and resolve any questions and/or misunderstanding that may arise. **Opportunity to measure the areas will be provided at that time. You are required to attend.** If a company is not represented at the on-site pre-quote conference, he will not be permitted to submit a quote.

NOTE: Each vendor submitting a response to this request will be responsible for providing any or all of the services listed below, as described, when in receipt of a Chatham County Purchase Order for such items or services. "Chatham County is an Equal Opportunity Employer," M/F/H, all bidders are to be Equal Opportunity Employers M/F/H.

Local Preference: On 27 March, 1998, the Chatham County Board of Commissioners adopted a "**Local Vendor**" **Preference Ordinance** that gives the lowest Chatham County vendor submitting a responsible bid/quote the opportunity to match the lowest price offered by an out-of-County vendor. If the County vendor confirms in writing to match within 24 hours, the award will be made to the Chatham County vendor. The lowest Chatham County responsive bidder will be afforded the "right to first refusal". "Local Vendor" is defined as a business or supplier which operates and maintains a regular place of business within the geographical boundaries of Chatham County, or one of the local Municipalities of the County *AND* all real and personal property taxes are paid prior to award of a contract or purchase. **NOTE: Local Preference does not apply to Public Works construction contracts.**

Chatham County has established goals to increase participation of minority and female owned businesses. In order to accurately document participation, businesses submitting bids or proposals are strongly encouraged to report ownership status. A minority or female business is defined as a business with 51% or greater minority or female ownership or general management.

Please check ownership status as applicable:

African-American _____ Asian American _____ Hispanic _____

Native American or Alaskan Indian _____ Female _____

The above information will be used for statistical purposes only and will not be a factor in the award.

NOTE: Quotes may be **faxed** to the Purchasing Department at 912-790-1627, or **mailed** to the above address, or **hand delivered** to the Purchasing Department. All quotes must be received and stamped in prior to 2:00pm local time, November 8, 2011.

For any questions regarding the Request for Quote, please contact Robin Maurer, Procurement Specialist, at 912-790-1623.

GENERAL TERMS, CONDITIONS, AND EXCEPTIONS

- 1.11 Guarantee:** Unless otherwise specified by the County, the bidder shall unconditionally guarantee the materials and workmanship on all material and/or services. If, within the guarantee period any defects occur which are due to faulty material and or services, the contractor at his expense, shall repair or adjust the condition, or replace the material and/or services to the complete satisfaction of the County. These repairs, replacement or adjustments shall be made only at such time as will be designed by the County as being least detrimental to the operation of County business.
- 1.12 Qualification of Business (Responsible Bidder or Proposer):** A responsible bidder or proposer is defined as one who meets, or by the date of the bid acceptance can meet, all requirements for licensing, insurance, and service contained within this Invitation for Bids or Proposals. Chatham County has the right to require any or all bidders to submit documentation of the ability to perform, provide, or carry out the service or provide the product requested.
- 1.13 County Tax Certificate Requirement:** Contractor must supply a copy of their Tax Certificate as proof of payment of the occupational tax where their office is located. Please contact the Chatham County Department of Building and Regulatory Services at (912) 201-4300 for additional information.
- 1.14 Delinquent Real and Personal Property Taxes:** No contract shall be awarded unless all real and personal property taxes have been paid by the successful contractor and/or subcontractors as adopted by the Board of Commissioners on 8 April 1994.
- 1.15 Insurance Provisions:** The selected CONTRACTOR shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of

the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Bid. **Contract work will not proceed unless Chatham County has in their possession, a current Certificate of Insurance.**

1.15.1 General Information that shall appear on a Certificate of Insurance:

- I. Name of the Producer (Contractor's insurance Broker/Agent).
- II. Companies affording coverage (there may be several).
- III. Name and Address of the Insured (this should be the Company or Parent of the firm Chatham County is contracting with).
- IV. A Summary of all current insurance for the insured (includes effective dates of coverage).
- V. A brief description of the operations to be performed, the specific job to be performed, or contract number.
- VI. Certificate Holder (This is to always include Chatham County).

Chatham County as an Additional Insured: Chatham County invokes the defense of sovereign immunity. In order not to jeopardize the use of this defense the County **is not** to be included as an Additional Insured on insurance contracts.

1.15.2 Minimum Limits of Insurance to be maintained for the duration of the contract:

- A. **Commercial General Liability:** Provides protection against bodily injury and property damage claims arising from operations of a Contractor or Tenant. This policy coverage includes: premises and operations, use of independent contractors, products/completed operations, personal injury, contractual, broad form property damage, and underground, explosion and collapse hazards. Minimum limits: \$1,000,000 bodily injury and property damage per occurrence and annual aggregate.
- B. **Worker's Compensation and Employer's Liability:** Provides statutory protection against bodily injury, sickness or disease sustained by employees of the Contractor while performing within the scope of their duties. Employer's Liability coverage is usually included in Worker's Compensation policies, and insures common law claims of injured employees made in lieu of or in addition to a Worker's Compensation claim. Minimum limits: \$500,000 for each accident., disease policy limit, disease each employee and Statutory Worker's Compensation limit.
- C. **Business Automobile Liability:** Coverage insures against liability claims arising out of the Contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage should be written on an "Any Auto" basis.

1.15.3 Special Requirements:

- A. **Claims-Made Coverage:** The limits of liability shall remain the same as the occurrence basis, however, the Retroactive date shall be prior to the coincident with the date of any contract, and the Certificate of Insurance shall state the coverage is claims-made. The Retroactive date shall also be specifically stated on the Certificate of Insurance.
- B. **Extended Reporting Periods:** The Contractor shall provide the County with a notice of the election to initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.
- C. **Reporting Provisions:** Any failure to comply with reporting provisions of the policies shall not affect coverage provided in relation to this request.
- D. **Cancellation:** Each insurance policy that applies to this request shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the County.
- E. **Proof of Insurance:** Chatham County shall be furnished with certificates of insurance and with original endorsements affecting coverage required by this request. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the County before services are rendered. The Contractor must ensure Certificate of Insurance are updated for the entire term of the County.
- F. **Insurer Acceptability:** Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5) year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.
- G. **Lapse in Coverage:** A lapse in coverage shall constitute grounds for contract termination by the Chatham County Board of Commissioners.
- H. **Deductibles and Self-Insured Retention:** Any deductibles or self-insured retention must be declared to, and approved by, the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the County, its officials, officers, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of related suits, losses, claims, and related investigation, claim administration and defense expenses.

- 1.16 References:** Provide with the quote, references from owners of at least three (3) projects of similar size and scope. Include government owners if possible. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government. **Provide references on the sheet provided in the packet.**
- 1.17 DEBARRED FIRMS AND PENDING LITIGATION:** Any potential proposer/firm listed on the Federal or State of Georgia Excluded Parties Listing (Barred for doing business) **will not** be considered for contract award. Proposers **shall** disclose any record of pending lawsuits, criminal violations and/or convictions, etc., and shall not have conflicts of interest. Any proposer/firm previously defaulting or terminating a contract with the County will not be considered. A Statement of Disclosure **must** be provided with response.
- 1.18 State Licensing Board for General Contractors:** pursuant to Georgia law, the following types of contractors must obtain a license from the State Licensing Board of Residential and General Contractors by 1 July 2008:

***Residential-Basic Contractor** (Contractor work relative to detached on-family and two-family townhouses not over three stories in height).

***Residential-Light Commercial Contractor** (Contractor work or activity related to multifamily and multiuse light commercial buildings and structures).

***General Contractor** (Contractor work or activity that is unlimited in scope regarding any residential or commercial projects).

A copy of your licence must be a part of your bid documents at the time of the bid opening. **THE REQUIREMENTS FOR THIS PROJECT WILL BE A COPY OF YOUR BUSINESS LICENSE.**

SCOPE OF SERVICES

PROVIDE AND INSTALL CARPET AT THE CHATHAM COUNTY JUDICIAL COURTHOUSE

2.1 GENERAL INFORMATION:

The purpose of this request is to establish specifications and solicit quotes to provide and install approximately 535 square yards of carpet for the Chatham County Judicial Courthouse 2nd floor, 133 Montgomery Street, Savannah, GA. Areas to be carpeted will include: Suite 203, Suite 204; Courtrooms C, & E; Two (2) Juror Deliberation Rooms, Inner Hall, Witness Rooms # 3 & 4. It will be the contractor's responsibility to measure all areas prior to the carpet being ordered.

2.2 QUALITY ASSURANCE:

Basis of specifications: Due to standardization and the necessity to match existing carpet we are specifying the following brand: **(No alternatives will be accepted)**

J & J Industries, Certificate IV with LTP backing or Premier backing

Colors: (A) 787 John Wayne (B) 5005 Moss (C) 916 Deliver and (D) 730 Spelling Bee

2.3 MATERIALS:

All materials shall be new and of domestic manufacture. Carpet is to be of "first" quality and from the same dye lot. Materials, construction, texture, and color are based on the following specifications.

Carpet Specifications:

(A) J & J commercial style - alias 2760

(B) J & J commercial style - service 2422

(C) J & J commercial Assertion III - Style 2030

(D) Certificate IV - style 2490

Yarn	100% Nylon: J&J Encore SD Ultiama (with recycled content. Bulk Continuous Filament
Dye Method	Solution Dyed
Surface Texture	Dense Level Loop
Pattern Repeat	N/A
Gauge	1/8 (3.15 rows/cm)
Tufted Stitches Per Inch	8.7
Yarn Weight	28 oz./sy (949 grams/m ²)
Finished Pile Thickness	.115 inch (2.92 mm) (ASTM D-418)
Density	8,765
Weight Density	245,420
Secondary Backing	ActionBac LTP with DOW LOMAX Technology
Special Treatments	ProTex Fluorochemical
Width	12 ft. (3.66m)
Flammability	Class 1

Smoke	Less than 450 flaming
Static Generation	Less than 3.0 kv (AATCC-134)
ADA Compliance	Compliant for Accessible Routes
Warranties	Lifetime Stain Removal Lifetime Colorfastness to Light and Atmospheric Contaminants Lifetime Wear Lifetime Static Lifetime Against Delamination Lifetime Against Tuft Bind Failure (edge ravel, yarn pulls, zippering)

2.4 SCOPE OF SERVICES:

Contractor will be responsible for providing all supplies, labor and tools required to provide the scope of services as stated herein.

PRELIMINARY REQUIREMENTS:

- A. Contractor shall inspect all floor construction and floor surfaces and shall immediately notify the Project Manager of any and all defects so that they can be corrected **prior to commencement of work**. Contractor proceeding without such prior notification, shall be interpreted by Chatham County that the Contractor accepts the existing condition of all floor areas involved and that he will be responsible thereafter for the outcome of all floor installations. It will be the Contractor's responsibility to measure all areas prior to the carpet being ordered.
- B. Contractor will provide a seaming diagram to the Project Manager for approval **prior to the commencement of any work**. Seaming diagram shall show the exact location of all seams to be performed by the Contractor.
- C. Contractor will be solely responsible for accuracy of all measurements and the fit of the carpet. Chatham County estimates job site to require 6,432 yards of carpet.
- D. Chatham County will box drawer and shelve contents, tape drawers, and tag/mark all boxes, furniture and cabinets prior to commencement of work by the Contractor.
- E. All work shall be done by skilled workmen fully experienced in this type of installation.

FURNITURE MOVING:

- A. Contractor will be required to move all furniture and equipment, *including* desks, file cabinets, etc. in hallways and office areas. County Maintenance staff will be responsible for custom made furniture being moved from office areas.
- B. Contractor will be required to move all courtroom benches and reinstall desks and jurors seating.
- C. Contractor will not be responsible for disconnecting and moving any computers and computer related equipment.

CARPET REMOVAL AND DISPOSAL:

- A. Contractor will be solely responsible for removing all existing carpeting and cove base and disposing thereof.
- B. County dumpsters cannot be utilized for disposal.

FLOOR PREPARATION:

- A. Contractor shall scrape all floor surfaces as required to remove glue residue, broom clean all floor areas where carpet is to be installed, and spot patch floor if required. All floor areas shall be dry prior to the installation of any new carpet.

INSTALLATION:

- A. Installation shall be done with direct-glue-down methods.
- B. Carpet shall be secured to floor with adhesive per carpet manufacturer's recommendation.
- C. Carpet shall be installed wall-to-wall, using continuous lengths and as broad widths as possible. Cut edges shall be trued and appropriately treated to form non-raveling joints where exposed.
- D. Carpet shall be installed in accordance with carpet manufacturer's recommendation for seaming techniques and seaming cement to be utilized. Special attention shall be paid to minimizing the number of seams in high traffic paths.
- E. Vinyl reducer strips shall be installed at all areas where floor covering natural changes or a carpet edge that does not abut a vertical surface.
- F. Carpet cross seams shall be held to an absolute minimum.
- G. Contractor will be responsible for providing and installing approximately 460 linear feet of Roppe 700 Series six inch (6") black vinyl covebase and 165 linear feet four of (4") black vinyl covebase where carpet abuts all vertical surfaces. Cove base is not necessary in courtrooms C & D. Contractor is responsible for all

measurements.

- H. Special attention will be given to carpet installation around entry/exit doors. Contractor will ensure that edges will not pull, wrinkle, tear or fray thereby causing a tripping hazard. Contractor will be responsible for all repairs during the warranty period.
- I. On completion of the installation, all dirt, carpet scraps, etc., must be removed from the surface of the carpet. Any soiled spots or excessive adhesive on the carpet or wall areas shall be removed with the proper spot remover. All loose pieces of face yarn must be removed with sharp scissors.

QUALITY CONTROL:

- A. Upon completion of each room, the installation shall be inspected by the Project Manager or assigned representative and accepted prior to proceeding to the next area.
- B. Contractor will provide to Chatham County care and cleaning instructions that clearly states the manufacturers approved chemicals which ensure carpet longevity and cleaning methods to be used.

2.5 WORKING HOURS:

Contractor must coordinate all installations with the Project Manager.

All work is to be performed Monday through Friday after 5:30 p.m. and Saturday and Sunday 7:00 a.m. to 7:00 a.m.

2.6 CONTRACTOR SUPERVISORY PERSONNEL:

Contractor Supervisory Personnel

- A. Contractor will provide one (1) supervisor with each work crew for each scheduled work shift
- B. Supervisory personnel will handle any complaints, problems, and/or requests that may occur on a daily basis.

Security Provisions

The following rules, regulations and policies will be strictly enforced. Failure to do so, or a gross violation of any security procedures; shall be grounds for cancellation of this contract.

Key Security

- A. Contractor's personnel will check in and out with the Chatham County representative assigned to monitor installation.
- B. Contractor's personnel will be accompanied by an assigned representative while working.
- C. Contractor is authorized to enter only those areas as noted in the contract specification and public restrooms.
- D. Contractor will leave no area in an unsafe state upon completing work for the day.

Commencement and Completion:

WORK SHALL BEGIN WITHIN TEN (10) DAYS AFTER RECEIPT OF "NOTICE TO PROCEED". FINAL DELIVERABLE IS DUE WITHIN 15 CALENDAR DAYS AFTER THE TEN (10) DAY PERIOD.

END OF SPECIFICATION

QUOTE SHEET

QUOTE NO. 11-0030-7

**PURCHASE AND INSTALLATION OF CARPET AT CHATHAM COUNTY
JUDICIAL” COURTHOUSE**

Description	U/M	Qty.	TOTAL BID
Supply & Install Carpet & Cove as per specifications	LT	1	

Contract will be awarded based on total bid.

Acknowledgment of Addendum(s) _____

Current Bus. License No. _____

BY: _____
VENDOR

County _____

PRINT NAME

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

MINORITY VENDOR _____ /YES _____ /NO _____

LIST OF SUBCONTRACTORS

I do _____, do not _____, propose to subcontract some of the work on this project. I propose to subcontract work to the following subcontractors:

<i>NAME AND ADDRESS</i>	<i>TYPE OF WORK</i>

SIGNED: _____
CONTRACTOR

REFERENCE

(1)

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

CONTACT PERSON: _____

PHONE NUMBER: _____

(2)

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

CONTACT PERSON: _____

PHONE NUMBER: _____

(3)

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

CONTACT PERSON: _____

PHONE NUMBER: _____

ATTACHMENT A

DRUG FREE WORKPLACE CERTIFICATION

The undersigned certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code to

Georgia Annotated, related to the Drug Free Workplace have been complied with full.

1. A drug-free workplace will be provided for the employees during the performance of the contract; and;
2. Each sub-contractor under the direction of the Contractor shall secure the following written certification:

_____ (Contractor) certifies to Chatham County that a

drug-free workplace will that a drug-free workplace will be provided for the employees

during the performance of this contract known as **PROVIDE AND INSTALL CARPET AT THE CHATHAM COUNTY JUDICIAL COURTHOUSE** pursuant to

paragraph (7), of subsection (B) of Code Section 50-24-3.

Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONTRACTOR

DATE

NOTARY

DATE

ATTACHMENT B

PROMISE OF NON-DISCRIMINATION STATEMENT

Know All Men By These Presents, that I (We), _____
Name

_____,
Title Name of Bidder

(herein after company"),in consideration of the privilege to bid/or propose on the following Chatham

County project procurement (**PROVIDE AND INSTALL CARPET AT THE CHATHAM COUNTY JUDICIAL COURTHOUSE**), hereby consent, covenant and agree as follows:

- (1) No person shall be excluded from participation in, denied the benefit of or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the bid submitted to Chatham County or the performance of the contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities, and women;
- (3) In connection herewith, I (We) acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide minority and women owned companies with the maximum practicable opportunities to do business with this Company on this contract;
- (4) That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Chatham County;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference in the contract which this Company may be awarded;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

Signature

Date

Attachment C

DISCLOSURE OF RESPONSIBILITY STATEMENT

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.

3. List any convictions or civil judgments under states or federal antitrust statutes.

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

5. List any prior suspensions or debarments by any governmental agency.

6. List any contracts not completed on time.

7. List any penalties imposed for time delays and/or quality of materials and workmanship.

8. List any documented violations of federal or any state labor laws, regulations, or standards, occupational safety and health rules.

I, _____, as _____
Name of individual Title & Authority

of _____, declare under oath that

Company Name _____

the above statements, including any supplemental responses attached hereto, are true.

Signature

State of _____

County of _____

Subscribed and sworn to before me on this _____ day of _____

20__ by _____ representing him/herself to be

_____ of the company named herein.

Notary Public

My Commission expires:

Resident State: _____

Attachment D

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with (name of public employer), contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the (name of the public employer) at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 200_

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Subcontractor Name)

Date

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 200_

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the “EEV / Basic Pilot Program” operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Attachment E

CHATHAM COUNTY, GEORGIA

**BIDDER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

The undersigned certifies, by submission of this proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntary excluded from participation in this transaction by any Federal department or agency, State of Georgia, City of Savannah, Board of Education or local municipality. Bidder agrees that by submitting this proposal that Bidder will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the Bidder or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

Certification - the above information is true and complete to the best of my knowledge and belief.

(Printed or typed Name of Signatory)

(Signature)

(Date)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

END OF DOCUMENT Mod. CC P & C 6/2005

Attachment F

**Chatham County
Minority and Women Business Enterprise Program
M/WBE Compliance Report**

Name of Bidder: _____

Name of Project: _____

Bid No: _____

M/WBE Firm	Type of Work	Contact Person/ Phone #	City, State	%	MBE or WBE

MBE Total _____%

WBE Total _____%

M/WBE
Combined _____%

The undersigned should enter into a formal agreement with M/WBE Contractor identified herein for work listed in this schedule conditioned upon execution of contract with the Chatham County Board of Commissioners.

Signature _____ Print _____

Phone () _____ Fax () _____

Attachment G

***Systematic Alien Verification for Entitlements (SAVE)
Affidavit Verifying Status for Chatham County Benefit Application***

By executing this affidavit under oath, as an applicant for a Chatham County, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a Chatham County contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or non-immigrant under the Federal Immigration and Nationality Act (8 USC 1101 et seq.) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20 ____

* _____
Alien Registration number for non-citizens.

Notary Public
My Commission Expires:

LEGAL NOTICE
CC NO. 165113

Request for Quotation

Quotes will be received until **2:00 P.M. on NOVEMBER 8, 2011** and publicly opened in the Chatham County Purchasing & Contracting Department, at **The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406**, for: **REQUEST FOR QUOTE NO.: 11-0030-7 "PROVIDE AND INSTALL CARPET AT THE CHATHAM COUNTY JUDICIAL COURTHOUSE"**.

MANDATORY PRE-QUOTE CONFERENCE: 10:00 A.M. NOVEMBER 1, 2011. A MANDATORY Conference will be held ON-SITE at the Chatham County Judicial Courthouse, 133 Montgomery Street, 6TH Floor, Room #616 Savannah, Georgia. Your firm must be represented at this conference in order to be allowed to submit a bid for this project.

Bid Packages are available from the office of the Chatham County Purchasing & Contracting Department at the above address.

The Bid Package can be downloaded and printed from the County Purchasing and Contracting website <http://purchasing.chathamcounty.org>.

All firms requesting to do business with Chatham County must also register on-line at <http://purchasing.chathamcounty.org>. For additional information concerning specifications, please contact Robin Maurer at (912) 790-1623.

CHATHAM COUNTY HAS THE AUTHORITY TO REJECT ALL BIDS AND WAIVE MINOR FORMALITIES.

"CHATHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL BIDDERS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS"

MARGARET H. JOYNER, PURCHASING AGENT

SAVANNAH NEWS/PRESS INSERT: October 24, 2011

Please send affidavit to:
Chatham County Purchasing & Contracting Department
P.O. Box 15180
Savannah, Georgia 31416
(912) 790-1623