

INVITATION FOR REQUEST  
FOR PROPOSAL

**REQUEST FOR INTEREST NO. #10-8-3**

**“KAYAK SERVICES FOR THE RODNEY J. HALL BOAT RAMP/PARK”**  
**CHATHAM COUNTY, GEORGIA**

**DATE ISSUED: 24 September, 2009**

**LETTERS OF INTEREST RECEIVED BY: 20 October, 2009 AT 2:00PM**

THE COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

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THOMAS

R. JONATHAN HART, COUNTY ATTORNEY

CHATHAM COUNTY, GEORGIA

# **“KAYAK SERVICES FOR THE RODNEY J. HALL BOAT RAMP/PARK”**

## **REQUEST FOR INTEREST**

### **1. INTRODUCTION**

#### **Purpose for this Request for Interest:**

Chatham County has received a nonsolicited proposal to provide the following services which includes setting up Kayak tours and rentals services at the Rodney J. Hall Boat Ramp. The County is soliciting interest from recreational entities interested in providing Kayak tours and rentals of Kayak's at Rodney J. Boat Ramp/Park off of Diamond Causeway at Skidaway Island Bridge formally called Skidaway Narrows Boat Ramp, for Chatham County Public Works and Park Services.

The selected operator shall not discriminate against any youth regardless of race, religion or national origin.

Chatham County anticipates a revenue sharing program in exchange for providing space to launch the Kayaks.

Response to this Request for Interest (RFI) may lead to one or more of the following outcomes:

- A request for additional information from the RFI respondents;
- Direct negotiations with a respondent to this RFI respondents;
- The issuance of a Request for Proposal (RFP), Invitation for Bid (BID) or Request for Qualification (RFQ) to one or more respondents;
- The issuance of an RFP or RFQ open to all potential respondents; or
- Termination of this solicitation process without the selection of a respondent or issuance of an RFP or RFQ.

### **2. BACKGROUND**

Chatham County operates and maintains the Rodney J. Boat Ramp/Park, a publicly-owned facility in Chatham County for promoting the community's health and welfare. Inside the Rodney J. Boat Ramp/Park off of Diamond Causeway at Skidaway island Bridge formally called Skidaway Narrows Boat Ramp is a Pavilion, Bandy's Bait and Tackle Shop, a small beach area for swimming. Adequate parking is available on site.

### **3. CONTENTS OF VENDOR SUBMISSIONS**

Any interested individual or organization should submit a Letter of Interest along with a brief description of the interested parties background, qualifications and experience. Also include any

other facts considered relevant to Chatham County for this RFI. Chatham County reserves the right not to award a contract nor negotiate any agreement based solely on its decision of whether it serves the public's interest.

#### **4. TERMS, CONDITIONS AND OTHER CONSIDERATIONS**

- All cost and expenses incurred by prospective vendors relating to their Request for Interest will be borne by the vendors.
- Chatham County reserves the right to generate subsequent inquiries and/or expressions of interest concerning this or similar projects if deemed appropriate in the sole discretion of the County, or to request in writing new or additional information regarding each prospective vendor and its submission in response to this inquiry.
- The Chatham County Board of Commissioners reserves the right to approve any charged fees.

#### **5. RFI SUBMISSION AND RESPONSE PROCESS**

- All communications regarding this RFI and any questions or requests for clarification regarding this RFI should be submitted in writing to the address below or emailed to [ygodlock@chathamcounty.org](mailto:ygodlock@chathamcounty.org) or fax (912) 790-1627. All correspondence must reflect the RFI solicitation number. The deadline for all questions to be submitted is 20 October, 2009 at 2:00pm. Responses to all questions will be provided to interested potential respondents no later than 15 October, 2009
- Please submit one (1) original and one (1) copy of your Letter of Interest. List the title and number of the RFI on the outside of the envelope and mail or deliver it to the address listed below:

Ms. Victoria D. Godlock, CPPB, Procurement Specialist  
Purchasing and Contracting Division  
P.O. Box 15180  
Savannah, GA 31416

or

1117 Eisenhower Drive, Suite C  
Savannah, GA 31406

## LEGAL NOTICE

**CC NO. 163906**

Chatham County, Georgia is seeking Request For Interest (RFI) The County is soliciting interest from recreational entity interested in providing Kayak tours and rentals of Kayak's at Rodney J. Boat Ramp/Park for Chatham County Public Works and Park Services., Request for Interest No.10-8-3.

Letters of Interest are due by **2:00 P.M., OCTOBER 20, 2008** and must be mailed or hand delivered to the Chatham County Purchasing Office, 1117 Eisenhower Drive, Suite C, Savannah, Georgia, 31406.

A copy of this Request for Interest is available in Chatham County Purchasing Office, 1117 Eisenhower Drive, Suite C, Savannah, Georgia, 31406. For additional information concerning specifications, please contact Ms. Victoria D. Godlock, CPPB, Procurement Specialist, at (912) 790-1624. Specifications are also available on and can be downloaded from the County's website at [www.chathamcounty.org](http://www.chathamcounty.org)

CHATHAM COUNTY RESERVES THE RIGHT TO REJECT ANY/AND ALL BIDS AND TO WAIVE ALL FORMALITIES. "CHATHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL BIDDERS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS".

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WILLIAM R. PARSON, CPPO, PURCHASING AGENT  
CHATHAM COUNTY, GEORGIA

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- Savannah News- INSERT: 30 Sept 2009

NEWS ONLY-

Please send two copies of affidavit to:

Chatham County Purchasing Department  
P.O. Box 15180  
Savannah, GA 31416  
(912) 790-1624