

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 1 TO RFP NO. 11-0027-5

FOR: COST ALLOCATION PLANNING SERVICES

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NOTE: Proposal due date and time will remain the same – 2:00 p.m., November 16, 2011
(Local Time)

The purpose of this addendum is to provide answers to questions submitted:

1. Is pre bid conference mandatory? *No*
2. Will CAFR and prior year cost plan be available at Pre-Bid? *No to CAFR and yes to prior year cost plan.*
3. Is the Plan submitted to any State or Federal review agency? *No*
4. Are there any outstanding issues with prior year's plan? *No*
5. What firm prepared last year's plan? How long has that firm prepared the plan? *SPM Group. 5 years*
6. What was fee for last year's plan? Was requirement the same? (2 Plans) *\$10,000 - Major changes from prior year's plan are as follow: Only prepared OMB A 87 Plan and 5 copies of the final plan with electronic copy required.*
7. The County is requesting two plans, correct? *Yes - Full Cost and OMB A-87*
8. How many references are required? RFP states 3 in one place and 5 in another. *Three (3) references are required to demonstrate the company's experience and qualifications. Include all state of Georgia (Local/State) government agencies, or departments, where you currently are or previously were under contract for your services.*
9. How many final copies of each plan are required? *One (1) hard copy of each draft plan with an electronic copy of each plan. One (1) hard copy of each final plan with an electronic copy of each plan. Copies must have table of contents and page numbers.*
10. Is Budget and CAFR on the County's web site? *Yes*
11. Section 3.3 of the RFP indicates the FY 2010 Cost Allocation Plan is available for review. Is an electronic copy of the most recent Cost Allocation Plan available in PDF or similar format? If so, may we obtain a copy? *Yes*

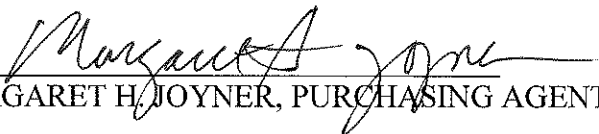
12. How many Central Service, or allocating, departments, are in the most recent cost allocation plan? 27

13. Was the scope of services for the recently completed contract to provide cost allocation plans similar to this RFP? *Yes*. If not, please explain the differences. *However, the deliverables have changed. In prior years, the contract required only an OMB A 87 Plan.*

14. Is the County in any way dissatisfied with the most recent cost allocation firm or consultant(s)? *No*. If so, in what way(s)?

THE PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES AND MUST ACKNOWLEDGE RECEIPT OF ADDENDUM.

11/4/11
DATE


MARGARET H. JOYNER, PURCHASING AGENT