

REQUEST FOR PRE-QUALIFICATION

RFQ No. 20-0067-4

**REQUEST FOR PRE-QUALIFICATION FOR THE CONSTRUCTION OF THE
NEW CHATHAM COUNTY COURTHOUSE**

**PRE-QUALIFICATION CONFERENCE: 9:00 AM, AUGUST 6, 2020
(AUDIO ONLY)**

PRE-QUALIFICATION PROPOSALS RECEIVED BY: 5:00 P.M., AUGUST 19, 2020

THE COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

ALBERT J. SCOTT, CHAIRMAN

COMMISSIONER HELEN J. STONE

COMMISSIONER TABITHA ODELL

COMMISSIONER JAMES J. HOLMES

COMMISSIONER JAMES "JAY" JONES

COMMISSIONER BOBBY LOCKETT

COMMISSIONER DEAN KICKLIGHTER

COMMISSIONER PATRICK J. FARRELL

COMMISSIONER CHESTER A. ELLIS

R. JONATHAN HART
COUNTY ATTORNEY

CHATHAM COUNTY, GEORGIA
DOCUMENT CHECK LIST

The following documents, when marked, are contained in and made a part of this Bid Package or are required to be submitted with the bid. It is the responsibility of the bidder to read, complete and sign, where indicated, and return these documents with his/her bid. **FAILURE TO DO SO MAY BE CAUSE FOR DISQUALIFYING THE BID.**

GENERAL INFORMATION AND INSTRUCTIONS TO BID WITH ATTACHMENTS

SURETY REQUIREMENTS (A Bid Bond of 5% to be submitted with sealed bid as part of Step Two)

PROPOSAL Pre-Qualification Questionnaire–Step One

PLANS/DRAWINGS (Step Two, Plans and Specifications will be available for those Contractors who are pre-qualified)

PERFORMANCE BOND – Required at the time of contract.

PAYMENT BOND – Required at the time of contract.

CONTRACT After Step Two Bids received, evaluated and approved by the Board of Commissioners.

LEGAL NOTICE

ATTACHMENTS: A. DRUG FREE WORKPLACE; B. NONDISCRIMINATION STATEMENT;

COUNTY TAX CERTIFICATE REQUIREMENT - Contractor must supply a copy of their Tax Certificate from their location in the State of Georgia, as proof of payment of the occupational tax where their office is located.

CURRENT TAX CERTIFICATE NUMBER

CITY _____

COUNTY _____

OTHER _____

The Chatham County Board of Commissioners has established goals to increase participation of minority and woman owned businesses. In order to accurately document participation, businesses submitting bids or proposals are encouraged to report ownership status. A minority or woman owned business is defined as a business with at least 51% ownership by one or more minority/female individuals and whose daily business operations are managed and directed by one (1) or more of the minority/woman owners. Please check ownership status as applicable:

African-American _____ Asian American _____ Hispanic _____

Native American or Alaskan Indian _____ Woman _____

In the award of Competitive Sealed Proposals, minority/woman participation may be one of several evaluation criteria used in the award process when specified as such in the Request for Proposal.

The undersigned bidder certifies that he/she has received the above listed and marked documents and acknowledges that his/her failure to return each, completed and signed as required, may be cause for disqualifying his/her bid.

BY: _____

DATE

SIGNATURE

TITLE: _____

COMPANY: _____

CHATHAM COUNTY, GEORGIA
OFFICE OF THE PURCHASING DIRECTOR
1117 Eisenhower Drive, Suite C, Citizens Service Center
SAVANNAH, GEORGIA 31406
(912) 790-1622

Date: July 17, 2020

BID NO. 20-0067-4

GENERAL INFORMATION FOR REQUEST FOR BEST VALUE QUALIFICATION

Using a Two-Step Bidding Process and “Best Value” Evaluation Criteria, Chatham County is soliciting for Construction Services for the New Chatham County Courthouse Project. Step One of this process will consist meeting mandatory requirements in the “Responsibility Criteria”, followed by the scoring of the “**Best Value Criteria**”. Step Two consists of submitting a bid **only if your firm has successfully qualified BY SCORING A MINIMUM OF 85% of points possible**. Your Request for Qualification proposals will be received at the Office of the Purchasing Director, **Suite C, "Citizens Service Center", 1117 EISENHOWER DRIVE**, Savannah, Georgia, 31406 **up to 5:00 PM, AUGUST 19, 2020** at which time they will be opened and scored. **Due to the current Pandemic, along with drop off, mailing / shipping, you can send your proposal electronically via email, but still must be received prior to 5:00pm, AUGUST 26, 2020.** This email must be sent to Robert Marshall, Senior Procurement Specialist at: rmarshall@chathamcounty.org The Purchasing Director reserves the right to reject any and all proposals and to waive formalities.

The Purchasing Director reserves the right to reject any and all proposals and to waive formalities.

Due to the current Pandemic, An **Audio Only Pre-Qualification Conference** has been scheduled for **AUGUST 6, 2020, at 9:00 AM.**, Participants may attend by calling **1-888-585-9008, conference room code 743-636-882**, to discuss the pre-qualification questionnaire and requirements and resolve any questions and/or misunderstanding that may arise. **Firms attending remotely are asked to mute phones when not speaking**, in consideration of others. **You are strongly encouraged to call and participate.**

Instructions for preparation and submission of a proposal are contained in this Request for Qualification package. All information must be typed or printed in ink. **Robert Marshall, Senior Procurement Specialist, is the assigned Purchasing & Contracting point of contact. He can be reached at rmarshall@chathamcounty.org or 912-790-1622; fax 912-790-1627.** Any changes to the conditions and specifications must be in the form of a written addendum to be valid; therefore, the Purchasing Director will issue a written addendum to document each approved change.

Chatham County has an equal opportunity purchasing policy. Chatham County seeks to ensure that all segments of the local business community have access to supplying the goods and services needed by County programs. The County affirmatively works to encourage utilization of local disadvantaged and minority business enterprises in our procurement activities. The County

provides equal opportunity for businesses and does not discriminate against any persons or businesses regardless of race, color, religion, age, sex, national origin or handicap. The terms "disadvantaged business," "minority business enterprise," and "minority person" are more specifically defined and explained in the Chatham County Purchasing Ordinance and Procedures Manual, Article VII - Disadvantaged Business Enterprises Program.

INSTRUCTIONS TO PROPOSERS

1.1 Purpose: The purpose of this document is to provide general and specific information for use in submitting a proposal to supply Chatham County with services as described herein. All proposals are governed by the Code of Chatham County, Chapter 4, Article IV, and the laws of the State of Georgia.

1.2 How to Prepare Proposals: All proposals shall be:

- A. Typewritten or completed with pen and ink, signed by the business owner or authorized representative, with all erasures or corrections initialed and dated by the official signing the proposal. **ALL SIGNATURE SPACES MUST BE SIGNED.**

Proposers are encouraged to review carefully all provisions and attachments of this document prior to submission. Each proposal constitutes an offer and may not be withdrawn except as provided herein.

1.3 How to Submit Proposals: All proposals shall be:

- A. **Submitted in sealed opaque envelopes, plainly marked with the proposal number and title, date and time for submission, and company name.**
- B. Mailed, emailed or delivered as follows in sufficient time to ensure receipt by the Purchasing Director on or before the time and date specified above.
 - a. **Mailing Address: Purchasing Director, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 314066.**
 - b. **Hand Delivery: Purchasing Director, 1117 Eisenhower Drive, Suite C, Savannah, Georgia.**

PROPOSALS NOT RECEIVED BY THE TIME AND DATE SPECIFIED WILL NOT BE OPENED OR CONSIDERED. However, if a well justified request to delay receipt of proposals is received at least one work day before proposal due date, it will be considered.

1.4 How to Submit an Objection: Objections from Offerers to this Request for Proposals and/or these specifications should be brought to the attention of the County Purchasing Director in the following manner:

- A. When a pre-proposal conference is scheduled, the Proposer may object in writing any time prior to or at the pre-proposal conference.
 - B. When a pre-proposal conference is not scheduled, the Proposer shall object in writing not less than five (5) days prior to the Date for submission.
 - C. The objections contemplated must pertain both to form and substance of the Request for Proposal documents. Failure to object in accordance with the above procedure will constitute a waiver on the part of the business to protest this Request for Proposal.
- 1.5 Errors in Proposals:** Proposers or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. Failure to do so will be at the Proposer's own risk.
- 1.6 Standards for Acceptance of Proposers for Contract Award:** The County reserves the right to reject any or all Proposals and to waive any irregularities or technicalities in Proposals received whenever such rejection or waiver is in the best interest of the County. The County reserves the right to reject the Offer of a Proposer who has previously failed to perform properly or complete on time contracts of a similar nature, whom investigation shows is not in a position to perform the contract.
- 1.7 Proposer:** Whenever the term "Proposer" is used it shall encompass the "person", "business", "firm", or other party submitting a proposal to Chatham County in such capacity before a contract has been entered into between such party and the County.
- 1.8 Compliance with Laws:** The Proposer shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or County statute, ordinances and rules during the performance of any contract between the Proposer and the County. Any such requirement specifically set forth in any contract document between the Proposer and the County shall be supplementary to this section and not in substitution thereof.
- 1.9 Consultant:** Consultant or sub-consultant means any person, firm, or business having a contract with Chatham County. The Proposer certifies that the firm will follow equal employment opportunity practices in connection with the awarded contract as more fully specified in the contract documents.
- 1.10 Local Preference:** The Proposer agrees to follow the local preference guidelines as more fully specified in the contract documents.
- 1.11 Debarred Firms and Pending Litigation:** Any potential Proposer/Firm listed on the Federal or State of Georgia Excluded Parties Listing (Barred from doing business) **will not** be considered for contract award. Proposers **shall disclose** any record of pending criminal violations (Indictment) and/or convictions, pending lawsuits, etc., and any

actions that may be a conflict of interest occurring within the past five (5) years. Any Proposer/Firm previously defaulting or terminating a contract with the County will not be considered.

** All proposers are to read and complete the Disclosure of Responsibility Statement enclosed as an Attachment to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive.

Proposer acknowledges that in performing contract work for the Board, bidder shall not utilize any firms that have been a party to any of the above actions. If Proposer has engaged any firm to work on this contract or project that is later debarred, Proposer shall sever its relationship with that firm with respect to Board contract.

1.12 Performance Evaluation: On April 11, 2008, the Chatham County Board of Commissioners approved a change to the County Purchasing Ordinance requiring Contractor Performance Evaluations, as a minimum, annually, prior to contract anniversary date.

Should Contractor performance be unsatisfactory, the appointed County Project Manager for the contract may prepare a Contractor/Consultant Complaint Form or a Performance Evaluation to the County Purchasing Director.

GENERAL CONDITIONS

2.1 **Specifications:** Any obvious error or omission in Pre-Qualification Questionnaire shall not inure to the benefit of the bidder but shall put the bidder on notice to inquire of or identify the same from the County.

2.2 **Completeness:** All information required by Pre-Qualification Questionnaire and subsequent Invitation for Bids/Proposals must be completed and submitted to constitute a proper response or proposal.

2.3 **Award of Contract:** The contract, if awarded, will be awarded to that responsible bidder whose bid/proposal will be most advantageous to Chatham County, price and other factors considered. The Board of Commissioners will make the determination as to which bid or proposal best serves the interest of Chatham County.

2.4 **Procurement Protests:** Protests to any portion of the procurement process or actions of the County staff may be filed with the Purchasing Agent for review and resolution. The Chatham County Purchasing Procedures Manual, Article IX - Appeals and Remedies shall govern the review and resolution of all protests. The same provisions applies to Best Value Pre-Qualification of Contractors.

Time is of the essence! Protests may be submitted if your company is NOT pre-qualified as follows:

1. Within three (3) business days notify the Purchasing Director of your intent to Protest.
2. Within four (4) business days submit your Protest in writing to the Purchasing Director or your Protest is lost. (total of seven (7) days to submit in writing). Purchasing Agent will respond to your Protest within three (3) business days.

Appeal of Purchasing Director's decision:

1. Within three (3) business days of Purchasing Director's decision, submit your appeal through the Purchasing Director to the County Manager. You will be notified within three (3) business days of his decision. Their decision or the decision of Board of Commissioners will be final.
2. Final appeal will be vested with the Board of Commissioners in their next available open public meeting. The Board's decision will be final.

2.5 **Qualification of Business (Responsible Bidder or Proposer):** A responsible bidder or proposer is defined as one who meets, or can meet, by the date of the bid acceptance all requirements for bonding, licensing, insurance, and service contained within this Invitation for Bid or Proposal. Chatham County has the right to require any or all bidders to submit documentation of their ability to perform, provide, or carry out the service or provide the product requested.

Chatham County has the right to disqualify the bid or proposal of any bidder or proposer as being non-responsive or non-responsible whenever such bidder/proposer cannot document the ability to deliver the requested product or service.

2.6 Chatham County Tax Certificate Requirement: A current Chatham County Tax Certificate is required unless otherwise specified.

Please contact the Building Safety and Regulatory Services (912) 201-4300 for additional information.

2.7 Insurance Provisions, General: The selected CONTRACTOR shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Bid. **Provided as information at this time, will be in bid document.**

It is every contractor's responsibility to provide the County Purchasing and Contracting Division current and up-to-date Certificates of Insurance for multiple year contracts before the end of each term. Failure to do so may be cause for termination of contract or stop work notice with liquidated damages.

2.7.1 General Information that shall appear on a Certificate of Insurance:

- I. Name of the Producer (Contractor's insurance Broker/Agent).
- I. Companies affording coverage (there may be several).
- II. Name and Address of the Insured (this should be the Company or Parent of the firm Chatham County is contracting with).
- III. A Summary of all current insurance for the insured (includes effective dates of coverage).
- IV. A brief description of the operations to be performed, the specific job to be performed, or contract number.
- V. Certificate Holder (This is to always include Chatham County).

Chatham County as an Additional Insured: Chatham County invokes the defense of sovereign immunity. In order not to jeopardize the use of this defense, the County **is not** to be included as an Additional Insured on insurance contracts.

2.7.2 Minimum Limits of Insurance to be maintained for the duration of the contract:

- A. **Commercial General Liability:** Provides protection against bodily injury and property damage claims arising from operations of a Contractor or Tenant. This policy coverage includes: premises and operations, use of independent contractors, products/completed operations, personal injury, contractual, broad form property damage, and underground, explosion and collapse hazards. Minimum limits: \$1,000,000 bodily injury and property damage per occurrence and \$3,000,000 annual aggregate.

B. **Worker's Compensation and Employer's Liability:** Provides statutory protection against bodily injury, sickness or disease sustained by employees of the Contractor while performing within the scope of their duties. Employer's Liability coverage is usually included in Worker's Compensation policies, and insures common law claims of injured employees made in lieu of or in addition to a Worker's Compensation claim. Minimum limits: \$500,000 for each accident., disease policy limit, disease each employee and Statutory Worker's Compensation limit.

C. **Business Automobile Liability:** Coverage insures against liability claims arising out of the Contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage should be written on an "Any Auto Basis".

2.7.3 Special Requirements:

- A. **Claims-Made Coverage:** The limits of liability shall remain the same as the occurrence basis, however, the Retroactive date shall be prior to the coincident with the date of any contract, and the Certificate of Insurance shall state the coverage is claims-made. The Retroactive date shall also be specifically stated on the Certificate of Insurance.
- B. **Extended Reporting Periods:** The Contractor shall provide the County with a notice of the election to initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.
- C. **Reporting Provisions:** Any failure to comply with reporting provisions of the policies shall not affect coverage provided in relation to this request.
- D. **Cancellation:** Each insurance policy that applies to this request shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the County.
- E. **Proof of Insurance:** Chatham County shall be furnished with certificates of insurance and with original endorsements affecting coverage required by this request. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the County before services are rendered. The Contractor must ensure Certificate of Insurance are updated for the entire term of the County contract.
- F. **Insurer Acceptability:** Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5) year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.
- G. **Lapse in Coverage:** A lapse in coverage shall constitute grounds for contract termination by the Chatham County Board of Commissioners.

H. **Deductibles and Self-Insured Retention:** Any deductibles or self-insured retention must be declared to, and approved by, the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the County, its officials, officers, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of related suits, losses, claims, and related investigation, claim administration and defense expenses.

2.7.4 Additional Coverage for Specific Procurement Projects:

D. **Builder's Risk: (For Construction or Installation Contracts)** Covers against insured perils while in the course of construction.

Minimum Limits: All-Risk coverage equal 100% of contract value

Coverage Requirements: Occupancy Clause - permits County to use the facility prior to issuance of Notice of Substantial Completion.

2.8 **Compliance - Terms and Conditions:** The response to the Pre-Qualification Questionnaire, Invitation to Bid, Legal Advertisement, General Conditions and Instructions to Bidders, Specifications, Special Conditions, Vendor's Bid, Addendum, and/or any other pertinent documents form a part of the bidder's proposal/bid and by reference are made a part of any ensuring contract.

2.9 **Signed Bid Considered Offer:** The signed bid in Step Two shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval by the Chatham County Board of Commissioners, Purchasing Agent or his designee. In case of a default on the part of the bidder after such acceptance, Chatham County will take such action as it deems appropriate, including legal action for damages or lack of required performance.

2.10 The Chatham County Board of Commissioners has adopted an aggressive program that establishes goals for local minority/female, small and disadvantaged business participation in construction, professional services, and general procurement.

A. The Chatham County Board of Commissioners under Georgia law may reject any bid as non-responsive if they feel a bidder did not exercise "Good Faith Effort" in obtaining the goal established for M/WBE participation.

B. The Chatham County Board of Commissioners adopted a policy establishing goals oriented to increase participation of local minority and female owned businesses, through MBE/WBE certification and development. In order to accurately document participation, businesses submitting bids, quotes or proposals must report ownership status. A bidder or vendor that is certified by any agency of the Federal Government, the State of Georgia, or any other local government agency must submit a copy of their certification with their bid as proof of qualifications. Bidders that intend to engage in joint ventures or utilize subcontractors must submit to the Purchasing Agent, a report on local Minority/Female Business Enterprise participation.

2.11 Bidders or proposers are required to make a **Good Faith Effort**, where subcontracting is to be utilized in performing the contract, to subcontract with or purchase supplies from qualified

local M/WBEs. Bidders or proposers are required to state if they intend to subcontract any part of the work. Goals will be established for each contract at the onset. Each bidder or proposer is required to maintain records of such efforts in detail, adequate to permit a determination of compliance with these requirements. All contracts will reflect **Good Faith Efforts** and reporting requirements for the term of the contract. Form will be included in Step Two, Invitation for Bids.

The County particularly urges general contractors to give emphasis to subcontracting with local area firms, along with M/WBE firms.

2.12 **GEORGIA OPEN RECORDS ACT** - The responses will become part of the County's official files without any obligation on the County's part. Ownership of all data, materials and documentation prepared for and submitted to Chatham County in response to a solicitation, regardless of type, shall belong exclusively to Chatham County and will be considered a record prepared and maintained or received in the course of operations of a public office or agency and subject to public inspection in accordance with the Georgia Open Records Act, Official Code of Georgia Annotated, Section 50-18-70, et. Seq., unless otherwise provided by law.

Responses shall be held confidential from all parties other than the County until after the contract is awarded by the Board of Commissioners.

Chatham County shall not be held accountable if material from responses is obtained without the written consent of the vendor by parties other than the County, at any time during the solicitation evaluation process.

2.13 **GEORGIA TRADE SECRET ACT of 1990-** In the event a Bidder/Proposer submits trade secret information to the County, the information must be clearly labeled as a Trade Secret. The County will maintain the confidentiality of such trade secrets to the extent provided by law.

2.14 **CONTRACTOR RECORDS-**The Georgia Open Records Act is applicable to the records of all contractors and subcontractors under contract with the County. This applies to those specific contracts currently in effect and those which have been completed or closed for up to three (3) years following completion. Again, this is contract specific to the County contracts only.

2.15 **EXCEPTIONS-**All proceedings, records, contracts and other public records relating to procurement transactions shall be open to the inspection of any citizen, or any interested person, firm or corporation, in accordance with the Georgia Open Records Act except as provided below:

a. Cost estimates relating to a proposed procurement transaction prepared by or for a public body shall not be open to public inspection.

b. Any competitive sealed bidding bidder, upon request, shall be afforded the opportunity to inspect bid records within a reasonable time after the opening of all bids but prior to award, except in the event that the County decides not to accept any of the bids and to rebid the contract. Otherwise, bid records shall be open to public inspection only after award of the contract. Any competitive negotiation offeror, upon request, shall be afforded the opportunity to inspect proposal records within a reasonable time after the

evaluation and negotiations of proposals are completed but prior to award except in the event that the County decides not to accept any of the proposals and to reopen the contract. Otherwise, proposal records shall be open to the public inspection only after award of the contract except as provided in paragraph "c" below. Any inspection of procurement transaction records under this section shall be subject to reasonable restrictions to ensure the security and integrity of the records.

- c. Trade secrets or proprietary information submitted by a bidder, offeror or contractor in connection with a procurement transaction shall not be subject to public disclosure under the Georgia Open Records Act; however, the bidder, offeror or contractor must invoke the protections of this section prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary.
- d. Nothing contained in this section shall be construed to require the County, when procuring by "competitive negotiation", to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous to the County.

CONVERSATIONS OR CORRESPONDENCE REGARDING THIS SOLICITATION OR REPORT BETWEEN PROSPECTIVE OFFERORS AND PERSONS OUTSIDE THE CHATHAM COUNTY PURCHASING OFFICE WILL NOT BE CONSIDERED OFFICIAL OR BINDING UNLESS OTHERWISE SPECIFICALLY AUTHORIZED WITHIN THIS DOCUMENT.

- 2.16 **PRE-QUALIFICATION CONFERENCE.** An **AUDIO ONLY** Pre-Proposal conference will be held at **9:00 A.M. on AUGUST 6, 2020.** Representatives from Chatham County will be participating. **See page 3 of this document for the contact number for this conference.** Participation assures that all competitors hear the same information and can ask questions. Participation is recommended.
- 2.17 **PROPOSAL DEADLINE.** The response to this 'Request for Pre-Qualification' must be received by the Purchasing Division no later than **5:00 P.M., AUGUST 19, 2020.** Any proposal received after the time stipulated will be rejected and returned unopened to the proponent.
- 2.18 **WITHDRAWAL OF PROPOSAL.** Any proposal submitted before the deadline may be withdrawn by written request received by the County before the time fixed for receipt of qualification proposals. Withdrawal of any proposal will not prejudice the right of a proponent to submit a new or amended proposal as long as Chatham County receives it by the deadline as provided herein.
- 2.19 **CONFIDENTIALITY OF DOCUMENTS.** Upon receipt of a proposal by the County, the proposal shall become the property of the County without compensation to the proponent, for disposition or usage by the County at its discretion (except for as provided by Georgia law for proprietary information). The details of the qualification

proposal documents will remain confidential until final award or rejection of proposals and/or protected under the restraints of law.

- 2.20 FORMAT OF RESPONSES.** To be considered, proponents must submit a complete response to the request for proposals. The format for responses is presented in Section 2. All responses must be presented in this format, which will not be negotiable.

The response to the RFP must be submitted in 1 original and 4 copies along with an electronic copy to:

Mr. Robert Marshall
Senior Procurement Specialist
1117 Eisenhower Drive, Suite C
Savannah, Georgia 31406
(912) 790-1622
Fax (912) 790-1627
email: rmarshall@chathamcounty.org

NOTE: Due to the Pandemic, we are allowing your electronic copy to be what we must receive prior to 5:00 PM, August 19, 2020. You have an additional two days to submit your five (5) hard copies of your Pre-Qualification Proposal desired by the County in addition to the electronic copy. If you are unable to provide the hard copies, please provide justification and the soonest date you will commit to furnishing the five (5) hard copies.

All Questions relating to the proposal prior to the Pre-Proposal Conference shall be directed in writing to Mr. Robert Marshall by e-mail. rmarshall@chathamcounty.org

- 2.21 REJECTING QUALIFICATION PROPOSALS.** The County reserves the right to reject any or all proposals and will not be bound to accept any proposal should Chatham County consider that the proposal would be contrary to the best interest of Chatham County or this project.
- 2.22 COSTS TO PREPARE RESPONSES.** The County assumes no responsibility nor obligation to the respondents and will make no payment for any costs associated with the preparation or submission of the proposal.
- 2.23 EQUAL EMPLOYMENT OPPORTUNITY.** During the performance of this Contract, the CONSULTANT agrees as follows:

The CONSULTANT will not discriminate against any employee or applicant for employment because of race, creed, color, sex, age, national origin, place of birth, physical handicap, or marital status.

The undersigned proposer certifies that he/she has carefully read the preceding list of instructions to potential bidders and all other data applicable hereto and made a part of this invitation; and, further certifies that the prices shown in his/her bid/proposal are in accordance with all documents contained in this Pre-Qualification package, and that any exception taken thereto may disqualify his/her proposal.

This is to certify that I, the undersigned proposer, have read the instructions and agree to be bound by the provisions of the same.

This _____ day of _____ 2020.

BY _____
SIGNATURE

TITLE

COMPANY

TELEPHONE _____

FAX _____

EMAIL _____



CHATHAM COUNTY
CONTRACTOR PRE-QUALIFICATION

NAME OF PROJECT:

CHATHAM COUNTY COURTHOUSE

PROJECT SCOPE:

The project includes about 155,000 sq ft new construction and 2,500 sq ft renovation. The new facility to be located at 145 Montgomery Street, Savannah, GA, adjacent to the existing J. Tom Coleman Courthouse, will comprise of a four story precast structure, basement and two new tunnels at the basement level that connect the existing courthouse and new. The building is comprised of a north and south block on either side of a 21 ft wide atrium.

The new Courthouse is designed to accommodate the following

- Basement: Inmate Transfer Station comprising of 7 Inmate Holding Cells; File Storage for the Courts; Housekeeping; Support Services; Inmate and Staff tunnels
- First Floor: Security at Lobby; Jury Assembly for 187; offices of the State and Superior Clerks
- Second Floor: Multipurpose Room for 85; 4 State Courtrooms each with a Jury Deliberation Room; two 3 cell Holding Areas shared by the Courtrooms; 4 Judges Chambers and Administrative offices; Court Reporters; Snack Bar for 24
- Third Floor: Offices for Staff Attorneys and Court Support; 4 Superior Courtrooms each with a Jury Deliberation Room; two 3 cell Holding Areas shared by the Courtrooms; 4 Judges Chambers and Administrative offices
- Fourth Floor: Administrative offices of the Superior Court; 4 Superior Courtrooms each with a Jury Deliberation Room; two 3 cell Holding Areas shared by the Courtrooms; 4 Judges Chambers and Administrative offices

Renovation work includes

Carving out a hallway in the existing Mechanical Room to connect the new Staff tunnel and existing Courthouse; relocation of some mechanical equipment; finishes in the hallway and tunnel that connect the existing garage to the new staff tunnel.

Single Prime Construction Contract

Construction contract shall be a Single Prime and shall comprise all trades including civil, concrete, masonry, steel, mechanical, electrical, plumbing, fire protection, security, telecommunications, audio visual, detention, millwork, furniture, fixtures, equipment and landscaping.

Other

The site located in the downtown historic district is tight with limited space for staging. Civil work includes the relocation of about 650 lf of an existing 20" force main into the right of way. Work is to be performed without any disruption to the operation of the existing Courthouse. Existing trees at MLK are to be protected. The project shall be LEED certified.

INSTRUCTIONS

All questions must be fully answered. Chatham County may contact each reference provided, as well as any entity referenced in response to any question. The contractor, by completing this questionnaire, expressly agrees that any information concerning its qualifications, which is in the possession of other entities and references, may be made available to the County.

The Contractor warrants that, to the best of its knowledge and belief, the responses contained herein are true, accurate, and complete. The Contractor also acknowledges that Chatham County is relying on the truth and accuracy of the responses contained herein. If later discovered that any material information given in response to a question provided by the contractor is false, it shall constitute grounds for immediate termination or rescission by the County of any subsequent agreement between the County and the Contractor. A contractor discovered providing false material information in this questionnaire shall also be disqualified from submitting a bid or proposal on any Chatham County project for a period of ten (10) years.

For any questions concerning the completion of this form, the Contractor is encouraged to contact the Chatham County Purchasing Director. Any questions regarding the project are to be sent in writing to Robert E. Marshall, Senior Procurement Specialist at rmarshall@chathamcounty.org.

For a Contractor that is a corporation, this questionnaire must be signed by either the president or vice-president of the corporation and attested to by either the secretary or assistant secretary. For a Contractor that is a partnership, then at least one (1) of the partners must provide a notarized signature. For a Contractor that is an individual, then he or she must have his or her signature notarized.

The Pre-Qualification application packet, which consists of a completed Pre-Qualification questionnaire and any necessary attachments, must be completed and returned in a sealed envelope with the project name, Contractor name and Pre-Qualification Application Packet clearly labeled on the outside, no later than 5:00 pm. August 19, 2020 to:

Chatham County Purchasing Director, P.O. Box 15180 or 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406-1890. Due to the current Covid situation, the package may be sent via email to Robert E. Marshall, Senior Procurement Specialist at rmarshall@chathamcounty.org.

This form, its completion by the Contractor and its use by the County, shall not give rise to any liability on the part of Chatham County to the Contractor or any third party or person. No guarantee is made or implied that the project will be constructed in whole or in part or that a contract will be awarded. The Contractor accepts all risk and costs associated with the completion of the Pre-Qualification packet.

Potential bidders submitting Pre-Qualification packets shall be notified whether they are pre-qualified or disqualified. The decision of the Purchasing Director shall be final. Only pre-qualified bidders may submit bids. Disqualified bidders may respond to their disqualification by a letter to the Purchasing Director within ten (10) days of notice of disqualification. The opportunity for a disqualified potential bidder to provide a letter is for name-clearing purposes only; it shall not be construed as a right to appeal, to be reinstated, to protest the process or be changed to qualified status. The Purchasing Director shall include a copy of the letter in the contract file and provide copies to any party requesting such information.

The Pre-Qualification Questionnaire is comprised of two sections – Responsibility Criteria scored as Pass/Fail i.e failure to meet any of the criteria disqualifies the Contractor, followed by Best Value Criteria which has an assigned score. **A minimum score of 255 points (85%) is required to be pre-qualified.** It is estimated that the project will be out to bid around November 2020. **Only pre-qualified contractors shall be eligible to bid on the project.** There shall be at least one Pre-Bid meeting. **Award of the construction contract shall be made to the lowest responsive and responsible Pre-Qualified Bidder.** Bidder's responses to this Pre-Qualification shall be included in the successful GC's contract.

Participation by local subcontractors, minority and female businesses is required. The Prime Contractor awarded the construction contract must be committed to this requirement. Status

reports will be required throughout the duration of the contract on the participation levels achieved.

Should the contractor deviate from the information provided, penalty would be an additional 10% retainage, or possible contract termination. The County's enforcement mechanism shall include but not be limited to County project audits, Worker Surveys, Citizen/Subcontractor reports and tips.



View of the proposed Chatham County Courthouse

PRE-QUALIFICATION QUESTIONNAIRE

GENERAL INFORMATION

1. Current name and address of Contractor
If a Joint Venture, list names and addresses of the participants
2. Previous name(s) or address(es) of Contractor, if any:
3. a. Current President or Chief Executive Officer:
b. Years in that position:
4. Number of permanent employees:
5. Name and addresses of current affiliated companies (parent, subsidiary, divisions)
6. Other lines of business your firm has an affiliation, financial interest in

RESPONSIBILITY CRITERIA

Contractors that do not meet the Responsibility Criteria (*Past/Fail*) shall not be scored on the Best Value Criteria.

7. Contractor shall be licensed in the state of Georgia. Contractor to provide license number. If Contractor is not currently licensed in the state of Georgia, provide proof of application submitted to the Georgia Secretary of State's Office. Provide license number within 4 weeks after the Pre-Qualification due date.
8. Contractor must have capacity to provide Chatham County a Payment and Performance Bond in excess of \$100 million from a surety company licensed in Georgia. Provide documentation that
 - a. Contractor's current bonding capacity exceeds \$100 million
 - b. Provide Contractor's current unencumbered bonding capacity
9. Contractor has insurance with a company authorized to do business in Georgia and having an A.M. Best's rating of B+ or better. Provide name, address and telephone number of

Contractor's Surety company. Provide either a current certificate of Insurance or a letter from Insurance company/Broker stating that the Contractor has the ability to acquire the following coverages:

- a. General Liability insurance of at least One Million (1,000,000) Dollars (Combined Single Limit per occurrence) and Three Million (3,000,000) Dollars aggregate.
- b. Automobile Liability Insurance of at least One Million (1,000,000) Dollars (Combined Single Limit per accident for bodily injury or property damage).
- c. Worker's Compensation Insurance minimum \$500,000 (required by the state of Georgia).
- d. An Umbrella Policy with a minimum \$25 Million follow form policy.
- e. Builder's Risk. All-Risk coverage equal 100% of contract value.
- f. Additional Coverage in addition to contract value: Increased Cost of Construction: \$1,000,000 ; Soft Cost / Delay in Construction or Completion: \$1,000,000.

10. Contractor shall submit a written plan for bonding alternatives that will not require local M/WBE subcontractors to secure traditional surety bonding if unable to do so. This is to ensure maximum opportunity of qualified local MBE/WBE and local SBE subcontractors to perform work on this project.

BEST VALUE CRITERIA *(Total 300 points)*

FINANCIAL STATUS *(55 Points)*

11. Contractor's Dunn and Bradstreet number
12. Provide a copy of the firm's Dun and Bradstreet report: (5)
13. Provide firm's Debt to Worth ratio of previous year: (5)
14. Has the contractor, or any of its parents or subsidiaries, ever had a bankruptcy petition filed in its name, voluntarily or involuntarily? If yes, specify the date, circumstances and resolution (10)
15. Is contractor currently in default on any loan agreement or financing agreement with any

bank/ financial institution/ other entity or in litigation on other project(s)? If yes, specify details, circumstances and prospects for resolution. (5)

16. Have Performance or Payment bond claims ever been made to a surety for this Contractor on any project, past or present? If yes, state the approximate date of each claim, reason and amount paid by the surety. (10)

17. In the past five (5) years, has any surety company refused to bond the Contractor on any project or refused claims? If yes, specify reasons given for the refusal, name and address of the surety company, a contact name and number at the surety company, and date and name of the project. (5)

18. Identify any claims, administrative proceedings, or hearings initiated by the Internal Revenue Service or any state revenue department or other taxing authority concerning the tax liability of the contractor (other than audits) in the past five (5) years. Identify the nature of any proceeding and its ultimate resolution. (5)

19. Have any criminal proceedings or investigations been brought against the Contractor or principals in the past ten (10) years? If yes, attach a complete and detailed report with your responses to this questionnaire. (10)

GENERAL REFERENCES (10 points)

20. Provide at least one (1) bank reference. (3)

Name:

Address:

City and State:

Contact:

Phone:

21. Provide at least one (1) major subcontractor reference. (2)

Name:

Address:

City and State:

Contact:

Phone:

22. Provide at least one (1) major supplier reference. (2)

Name:

Address:

City and State:

Contact:

Phone:

23. Provide at least one (1) MBE/WBE/SBE Coordinator reference. (3)

Name:

Address:

City and State:

Contact:

Phone:

PROJECT EXPERIENCE (100 points)

24. Number of years company has been in business, list year of inception: (5)

If a Joint Venture, list number of years each company of the Joint Venture has been in business.

25. Provide information on at least three (3) projects similar in type (Courthouse), size and scope in the past eight years together with references, for which Contractor was the Prime Contractor. Include government owners if possible. (75 points – 25 for each project)

a. Project Name:

Location:

Delivery Method:

Contract Amount (Bid/GMP):

Final Construction Cost (including Change Orders)

Final Construction Cost expressed as % of Contract Amount

Provide dollar amounts of Change Orders grouping them into

Owner requested

Design Error and Omission

Unknown Conditions

Other

If Unknown Conditions and Other Change Orders together exceeded the contract amount by more than 5%, explain circumstances.

Contractual duration, start and completion dates

Actual completion

If more than contract duration, reason for extension

Were there any litigation(s)

If yes, describe and indicate resolution

Contractor's Project Manager

Contractor's Job Superintendent

Owner:

Address:

City and State:

Contact:

Phone:

Architect:

Contact:

Phone:

b. Project Name:

Location:

Delivery Method:

Contract Amount (Bid/GMP):

Final Construction Cost (including Change Orders)

Final Construction Cost expressed as % of Contract Amount

Provide dollar amounts of Change Orders grouping them into

Owner requested

Design Error and Omission

Unknown Conditions

Other

If Unknown Conditions and Other Change Orders together exceeded the contract amount by more than 5%, explain circumstances.

Contractual duration, start and completion dates

Actual completion

If more than contract duration, reason for extension

Were there any litigation(s)

If yes, describe and indicate resolution

Contractor's Project Manager

Contractor's Job Superintendent

Owner:

Address:

City and State:

Contact:

Phone:

Architect:

Contact:

Phone:

c. Project Name:

Location:

Delivery Method:

Contract Amount (Bid/GMP):

Final Construction Cost (including Change Orders)

Final Construction Cost expressed as % of Contract Amount

Provide dollar amounts of Change Orders grouping them into

Owner requested

Design Error and Omission

Unknown Conditions

Other

If Unknown Conditions and Other Change Orders together exceeded the contract amount by more than 5%, explain circumstances.

Contractual duration, start and completion dates

Actual completion

If more than contract duration, reason for extension

Were there any litigation(s)

If yes, describe and indicate resolution

Contractor's Project Manager

Contractor's Job Superintendent

Owner:

Address:

City and State:

Contact:

Phone:

Architect:

Contact:

Phone:

26. LEED project experience on projects of similar size and scope (5)

a. Project Name:

Dollar value:

LEED level:

Number of points required to be obtained by contractor:

Number of points successfully obtained by contractor:

Energy Commissioning level none/ basic/enhanced

LEED Consultant – name of company, contact name, telephone number:

b. Project Name:

Dollar value:

LEED level:

Number of points required to be obtained by contractor:

Number of points successfully obtained by contractor:

Energy Commissioning level none/ basic/enhanced

LEED Consultant – name of company, contact name, telephone number:

27. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor (besides those mentioned in Q16) in the past 8 years? If yes, identify the nature of such claim(s) or lawsuit(s), the court in which the case was filed and the details of its resolution. (5)

28. Has contractor ever failed to complete a project? If so, provide explanation. (5)

29. General Contractor's Worker's Compensation Experience Modification Rate (EMR) for the past three (3) years. (5)

PROPOSED PROJECT PERSONNEL (30 points)

30. a. List the name, qualifications, and experience of the Contractor's proposed Project Manager for this project. Include the names and addresses of companies with which he/she has been affiliated in the past ten (10) years. (15)

b. Indicate whether the Contractor commits to making the proposed Project Manager available for the entire duration of the project.

c. List three (3) projects (with dollar value) that the proposed Project Manager has managed for the Contractor or for any other company within the past ten (10) years. Such Project Manager must have been on each project for a least seventy percent (70%) of the total project term. Provide Owner contact information for each project.

31. a. List the name, qualifications and experience of Contractor's proposed Job Superintendent. Include the names and addresses of any companies with which he/she has been affiliated in the past ten (10) years. (15)

b. Indicate whether the proposed Job Superintendent will be made available for the entire duration of the project.

c. List three (3) projects (with dollar value) that the proposed Job Superintendent has supervised for the contractor or for any other company within the past ten (10) years. Such Job Superintendent must have been on each project for a least seventy percent (70%) of the total project term. Provide Owner contact information for each project.

MANAGEMENT PRACTICES (50 points)

32. Identify any lawsuits, administrative proceedings, or hearings initiated by the National Labor Relations Board or similar state agency in the past eight (8) years concerning any labor practices of the contractor. Identify the nature of any proceeding and its ultimate resolution.(3)

33. Identify any lawsuits, administrative proceedings, hearings, or fines initiated by the Occupational Safety and Health Administration (OSHA) concerning the project safety practices of

the contractor in the past eight (8) years. Identify the nature of any proceedings and its ultimate resolution. (5)

34. List Contractor's OSHA incident rates for the last three (3) years as set forth in OSHA Form No. 300. ((Total incidents x 200,000 hours) divided by (number of hours worked) = incidence rate.). Specify the rates for: (a) fatalities; (b) injuries and illnesses with lost work days; and (c) injuries and illnesses with restricted work days. (5)

35. Does Contractor have a written Safety Program that covers each of the items listed below Indicate Yes/No. Attach documentation to support responses to questions 35-41.(11)

- (a) Contractor's safety policy / rules
- (b) Documentation of health, safety training, safety record
- (c) Hazard recognition
- (d) Hazard reporting
- (e) Injury reporting
- (f) Non-injury accident reporting
- (g) Personal protective equipment
- (h) Respiratory protection
- (i) Fire protection
- (j) Housekeeping
- (k) Toxic substance
- (l) Electrical safety
- (m) Fall protection
- (n) Driving safety
- (o) First-aid/CPR
- (p) Hearing conservation
- (q) Blood borne pathogens
- (r) Asbestos

- (s) Hazard Communication Program (29 CFR 1910. 1200, CCR Title 8, Section 5194)
 - (t) Confined Space Entry & Rescue Program (29 CFR 1910.146, CCR Title 8, Section 5156-5159)
 - (u) Hot Work permit program (19 CFR 1910.146, CCR Title 8, Section 5156-5159)
 - (v) Lock-Out/Tag-Out program (29 CFR 1910.417)
 - ii. Does Contractor have a program requiring employees take the OSHA 500 10 hour Construction Safety Course (5)
 - iii. Does the safety program require health and safety training of subcontractors? (5)
36. Does contractor have an equipment maintenance program for: (2)
- (a) Ladders
 - (b) Scaffolds
 - (c) Heavy Equipment
 - (d) Vehicles
 - (e) Miscellaneous construction tools
 - (f) Miscellaneous equipment
37. Does contractor have a new employee safety orientation program (2)
38. Does contractor conduct safety meetings for employees, how often (2)
39. Does contractor conduct health and safety audits of works in progress (2)
- How often are the audits conducted, who conducts the audits
40. Does contractor have a drug and alcohol testing policy (3)
41. Does contractor have a quality control program (5)
- a. If contractor has a quality control program, describe such program and specify at least two (2) projects within the last eight (8) years where a quality control program was developed and successfully implemented.
 - b. Does the above quality control program include MBE/WBE/SBE/DBE. Explain.

LOCAL PARTICIPATION (55 points)

42. The Chatham County Board of Commissioners strongly desires local MBE/WBE/DBE + Local SBE + Non local MBE/WBE/DBE participation on this project. Local refers to a company located within Chatham County. Participation shall be measured as a percentage of the dollar value of the sub-contract.

a. Provide % goal of local /WMBE /SBE /DBE participation contractor will achieve.

Provide methodology to be used to achieve the goal.

i. Local MBE/WBE/DBE (15)

ii. Local SBE (15)

iii. Non local MBE/WBE/DBE (5)

b. Provide participation levels achieved for each of the categories on 3 past projects similar in size and scope. (15)

c. Contractor shall use alternative bonding methods for local MBE/WBE/DBE, Local SBE, Non local MBE/WBE/DBE that are unable to bond. Provide methodology (5)

43. Contractor, if determined to be the successful responsive and responsible low Bidder, shall after bid opening and prior to award of Construction Contract submit the following information for the local MBE/WBE/DBE, Local SBE, Non local MBE/WBE/DBE

a. Total participation %, participation % of each group

b. Name, address of the firm(s) that will participate in the contract.

c. Description of work that firm(s) will perform.

d. Dollar amount of the participation of each of the firm(s), % of contract/bid amount

e. Written and signed documentation of the Bidder's commitment to use each of the firm(s) whose participation it submits to meet the contract goals.

f. Written and signed commitment from each of the firm(s) that it is participating in the contract as provided in the Bidder's commitment.

Contractor agrees to provide above information. Yes/No

Name of Contractor

I certify to Chatham County that the information and responses provided on this questionnaire are true, accurate, and complete. Chatham County or its representative may contact any entity or reference listed in this questionnaire. Each entity or reference may make any information concerning the contractor available to Chatham County or to any lender of Chatham County.

Dated _____, 20_____.

CONTRACTOR:

By: _____

Title: _____

(SEAL)

Sworn to and subscribed before me this ____ day of _____ 2020

NOTARY PUBLIC

My Commission Expires: _____

ATTACHMENT A

DRUG - FREE WORKPLACE CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT THE PROVISIONS OF CODE SECTIONS 50-24-1 THROUGH 50-24-6 OF THE OFFICIAL CODE TO GEORGIA ANNOTATED, RELATED TO THE ****DRUG-FREE WORKPLACE****, HAVE BEEN COMPLIED WITH IN FULL. THE UNDERSIGNED FURTHER CERTIFIES THAT:

1. A Drug-Free Workplace will be provided for the employees during the performance of the contract; and
2. Each sub-consultant under the direction of the Consultant shall secure the following written certification:

_____ (CONSULTANT) certifies to Chatham County that a Drug-Free Workplace will be provided for the employees during the performance of this contract known as **PRE-QUALIFICATION FOR THE CONSTRUCTION OF THE NEW CHATHAM COUNTY COURTHOUSE**

(PROJECT) pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONSULTANT

DATE

NOTARY

DATE

ATTACHMENT B

PROMISE OF NON-DISCRIMINATION STATEMENT

Know All Men By These Presence, that I (We), _____
Name

_____, _____
Title Name of Bidder

(herein after Company) in consideration of the privilege to bid/or propose on the following Chatham County project procurement **PRE-QUALIFICATION FOR THE CONSTRUCTION OF THE NEW CHATHAM COUNTY COURTHOUSE**

hereby consent, covenant and agree as follows:

- (1) No person shall be excluded from participation in, denied the benefit of or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the bid submitted to Chatham County or the performance of the contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities, and women;
- (3) In connection herewith, I (We) acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide minority and women owned companies with the maximum practicable opportunities to do business with this Company on this contract;
- (4) That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Chatham County;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference in the contract which this Company may be awarded;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

Signature

Date

LEGAL NOTICE

CC NO. 167958

REQUEST FOR PROPOSALS

Sealed proposals will be received until **5:00 P.M. on AUGUST 19, 2020** in Chatham County Purchasing and Contracting Department, **1117 EISENHOWER DRIVE, SUITE C, SAVANNAH, GA.** for: **RFP 20-0063-4 REQUEST FOR PRE-QUALIFICATION FOR THE CONSTRUCTION OF THE NEW CHATHAM COUNTY COURTHOUSE.**

PRE-QUALIFICATION CONFERENCE: Due to the current Pandemic, the Pre-Proposal Conference will be **Audio Only**. Contact number for the conference is listed in the Request For Pre-Qualification. **The Audio Only Conference** will be held on **AUGUST 6, 2020, at 9:00 A.M.** You are strongly encouraged to call and participate.

Request for Pre-Qualification Packages are available on the Chatham County Purchasing Web Site: <http://purchasing.chathamcounty.org> , or by calling Robert Marshall, Senior Procurement Specialist, at (912) 790-1622. All firms requesting to do business with Chatham County must also register on-line at <http://purchasing.chathamcounty.org>

CHATHAM COUNTY RESERVES THE RIGHT TO REJECT ANY/AND OR ALL PROPOSALS AND TO WAIVE ALL FORMALITIES.

"CHATHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL PROPOSERS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS"


MARGARET H. JOYNER, PURCHASING DIRECTOR

SAVANNAH N/P INSERT: July 29, 2020

Please send affidavit to:
Chatham County Purchasing and Contracting Department
1117 Eisenhower Drive, Suite C
Savannah, GA 31406
912-790-1622