

CHATHAM COUNTY PURCHASING DEPARTMENT
ADDENDUM NO. 1 TO RFP #20-0053-7

FOR: Annual Contract for Inmate Food Services

PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR CHANGES:

1. **QUESTION:** In reference to Section 5.1 – page 21 – Could we please have the current ADP as well as the average ADP for the past 6 months.
RESPONSE: Current average daily population is 1200 due to COVID. Average daily population for the past 6 months is 1800.
2. **QUESTION:** In Section 5.2.18 – page 25 – It says must adhere to the following schedules: Could you please provide the hours for the meal times:
RESPONSE: Breakfast: 5:30AM – 7:00AM, Lunch: goes out with breakfast (this is bagged, sold meal), Dinner: 4:00PM – 6:00PM.
3. **QUESTION:** Section 5.2.9 – page 23 – Could you please provide the hours of the staff dining?
RESPONSE: Staff Dining: 11:30AM – 2:00PM.
4. **QUESTION:** Section 5.2.21 – Page 25 – Could you please provide copies of the last three months of the current food services invoices?
RESPONSE: Yes, copies of invoices are posted along with the solicitation at purchasing.chathamcounty.org, Open Bids.
5. **QUESTION:** Section 5.2.19 – page 25 – Could we have a copy of the current menu?
RESPONSE: No, current menus are proprietary to the current vendor.
6. **QUESTION:** Section 5.2.7 – page 23 – Could you please provide a current count by type of Special diets and Religious Diets?
RESPONSE: Special Diets: 325 (includes allergies, vegan, vegetarian, cardiovascular, etc.), Religious Diets: 4.
7. **QUESTION:** Section 5.2.8 – page 23 – Is there a preference to which meal is served on a tray or in a sack?
RESPONSE: Lunch is to be meal served cold and it is bagged.
8. **QUESTION:** Section 3.8 – page 11 – Do you currently have or have interest in a program that allows inmates to order higher quality food items for purchase?
RESPONSE: No, we currently do not have nor do we have interest in.
9. **QUESTION:** Section 5.1 – page 21 – Do the maximum security inmates get a regular tray or are they served a bag meal? Do intake inmates get a regular tray or a bag meal?
RESPONSE: Maximum security inmates are served on a Styrofoam tray. Intake inmates are served a bagged meal.
10. **QUESTION:** Please provide a copy of the current inmate and staff menus.
RESPONSE: See response to Question 5.
11. **QUESTION:** Please prove the individual monthly average daily population for the past 6 months.
RESPONSE: See response to Question 1.

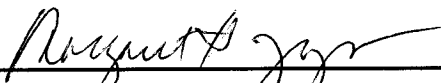
12. **QUESTION:** Please provide copies of invoices for billable meals (regular, religious, call-backs, etc.) for the previous 3 months.
RESPONSE: See response to Question 4.
13. **QUESTION:** It is understood that questions are due no later than one week prior to the due date. Due to the large scope of this project, will the County consider a two week extension to the due date?
RESPONSE: No, the due date remains July 21, 2020 at 5:00PM.
14. **QUESTION:** How many inmates workers are provided per shift?
RESPONSE: Ref. Section 5.2.6 – “Chatham County Detention Center currently provides three shifts of 20-22 inmates to assist the food service provider”.
15. **QUESTION:** What duties are inmate workers allowed to perform in the kitchen operation (prep food, cook/bake, tray meals, unload trucks, stock inventory, sanitation, etc.)?
RESPONSE: Inmates are allowed to perform all duties in a commercial kitchen while being supervised by the food service provider.

THE RFP DUE DATE REMAINS 5:00 PM
JULY 21, 2020.

PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES.

July 13, 2020

DATE



MARGARET H. JOYNER
PURCHASING DIRECTOR
CHATHAM COUNTY