

CHATHAM COUNTY PURCHASING DEPARTMENT
ADDENDUM NO.1 to Bid 19-0070-3

FOR: HVAC MECHANICAL MODIFICATIONS AT THE J. TOM COLEMAN JUDICIAL
COURTHOUSE

=====

PLEASE NOTE THE FOLLOWING ADDITIONS CLARIFICATIONS AND/OR CHANGES:

1. QUESTION: Please confirm if a bid bond and payment and performance bond is required.

RESPONSE: As per bid document neither bid bond, nor payment and performance bonds are required. Please see and submit attached Surety Requirement form with bid packet.

2. QUESTION: Please confirm how many customer references are required.

RESPONSE: Three (3) customer references are required to be submitted with bid. Please see and submit attached Reference forms with bid packet.

3. QUESTION: Since all work with the VAV boxes are in the office spaces, the work has to be "after-hours"?

RESPONSE: Reference Section 4.4 Service Hours for stated hours.

4. ADDITION: Please see VAV box upgrade list attached. Plans and Schedule for VAV boxes have been uploaded to purchasing.chathamcounty.org

5. CHANGE: Reference Section 4.5 Mechanical Modifications from (26) to (33) VAV boxes.

6. CHANGE: **PLEASE USE ATTACHED REVISED BID SHEET**
BID DUE DATE WILL REMAIN JULY 9, 2019 AT 2:00 PM

June 27, 2019

DATE



MARGARET H. JOYNER
PURCHASING DIRECTOR
CHATHAM COUNTY

Phase 3 VAV Box Upgrade List

2ND FLOOR

47, 62, 64
69, 71a, 71b
72, 75a, 75b
76

3RD FLOOR

80, 85, 93
94, 97, 120

4TH FLOOR

148a, 148b, 149
150, 151a, 151b
153, 155

5TH FLOOR

199

6TH FLOOR

241

ADDITIONAL BOXES

209, 214, 234
246, 236, 244
249

CHATHAM COUNTY, GEORGIA

REVISED BID SHEET

BID NO. 19-0070-3

**HVAC MECHANICAL MODIFICATIONS AT THE J. TOM COLEMAN JUDICIAL
COURTHOUSE**

Mechanical Modifications to VAV Boxes

\$ _____
Lump Sum

Lump Sum total includes all parts, labor, equipment and travel required to complete scope of work.

NAME/TITLE

COMPANY NAME

MAILING ADDRESS

CITY/STATE/ZIP

PHONE NUMBER

FAX NUMBER

EMAIL ADDRESS

CHATHAM COUNTY, GEORGIA
SURETY REQUIREMENTS

A Bid Bond for five percent (5%) of the amount of the bid **is NOT** required to be submitted with each bid.

A Performance Bond for one hundred percent (100%) of the bid **shall NOT** be required of the successful bidder.

The Bidder certifies that he/she has examined all documents contained in this bid package, and is familiar with all aspects of the proposal and understands fully all that is required of the successful bidder. The Bidder further certifies that his/her bid shall not be withdrawn for thirty (30) days from the date on which his bid is publicly opened and read.

The Bidder agrees, if awarded this bid, he/she will:

- A. Furnish, upon receipt of an authorized Chatham County Purchase Order, all items indicated thereon as specified in this bid proposal for the bid amount, or;
- B. Enter a contract with Chatham County to do and/or furnish everything necessary to provide the service and/or accomplish the work as stated and/or specified in this bid proposal for the bid amount, and;
- C. Furnish, if required, a Performance Bond, and acknowledges Chatham County's right to require a Performance Bond of a specific kind and origin, and;
- D. Forfeit the amount of the Bid Bond if he/she fails to enter a contract with Chatham County as stated in (B) above, within fifteen (15) days of the date on which he/she is awarded the bid, and/or;
- E. Forfeit the amount of the Performance Bond if he/she fails to execute and fulfill the terms of the contract entered. The amount of forfeiture shall be:
 - 1. The difference between his/her bid and the next lowest, responsible bid that has not expired or been withdrawn, or;
 - 2. The difference between his/her bid and the amount of the lowest, responsible bid received as a result of rebidding, including all costs related to rebidding.

COMPANY

DATE

SIGNATURE

TITLE

TELEPHONE NUMBER

REFERENCE FORM

REFERENCES - \$499,999 or less: On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$499,999 or less, for bidders to be responsive each must provide information on the most recent three (3) projects with similar scope of work as well as other information to determine experience and qualifications as follows. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government

a. Project Name: _____

Location: _____

Owner: _____

Address: _____

City and State: _____

Contact: _____

Phone & Fax: _____

*Architect or Engineer: _____

Contact: _____

Phone & Fax: _____

Email: _____

b. The awarded bid amount and project start date. _____

c. Final cost of project and completion date.

d. Number of change orders. _____

e. Contracted project completion in days. _____

f. Project completed on time. Yes _____ No _____ Days exceeded _____

g. List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost.

h. Has contractor ever failed to complete a project? _____ If so, provide explanation.

i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? _____ If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution.

REFERENCE FORM

REFERENCES - \$499,999 or less: On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$499,999 or less, for bidders to be responsive each must provide information on the most recent three (3) projects with similar scope of work as well as other information to determine experience and qualifications as follows. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government

a. Project Name: _____

Location: _____

Owner: _____

Address: _____

City and State: _____

Contact: _____

Phone & Fax: _____

*Architect or Engineer: _____

Contact: _____

Phone & Fax: _____

Email: _____

b. The awarded bid amount and project start date. _____

c. Final cost of project and completion date.

d. Number of change orders. _____

e. Contracted project completion in days. _____

f. Project completed on time. Yes _____ No _____ Days exceeded _____

g. List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost.

h. Has contractor ever failed to complete a project? _____ If so, provide explanation.

i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? _____ If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution.

REFERENCE FORM

REFERENCES - \$499,999 or less: On July 25, 2003 the Board of Commissioners directed that all construction projects with a bid of \$499,999 or less, for bidders to be responsive each must provide information on the most recent three (3) projects with similar scope of work as well as other information to determine experience and qualifications as follows. If the contractor has performed any work for the Chatham County Board of Commissioners within the last five (5) years, at least one (1) of the three (3) owner references must be from the appropriate party within the Chatham County Government

- a. Project Name: _____
Location: _____
Owner: _____
Address: _____
City and State: _____
Contact: _____
Phone & Fax: _____
*Architect or Engineer: _____
Contact: _____
Phone & Fax: _____
Email: _____

- b. The awarded bid amount and project start date. _____
- c. Final cost of project and completion date.
- d. Number of change orders. _____
- e. Contracted project completion in days. _____
- f. Project completed on time. Yes _____ No _____ Days exceeded _____.
- g. List previous contracts your company performed for Chatham County by Project Title, date and awarded/final cost.
- h. Has contractor ever failed to complete a project? _____ If so, provide explanation.
- i. Have any projects ever performed by contractor been the subject of a claim or lawsuit by or against the contractor? _____ If yes, please identify the nature of such claim or lawsuit, the court in which the case was filed and the details of its resolution.