

CHATHAM COUNTY PURCHASING DEPARTMENT
ADDENDUM NO.1 to Bid 19-0054-3

FOR: ANNUAL CONTRACT FOR JANITORIAL SERVICES FOR THE CHATHAM COUNTY ADMINISTRATIVE ANNEX, POLICE PRECINCT #1, AND POLICE PRECINCT #6

PLEASE NOTE THE FOLLOWING ADDITIONS CLARIFICATIONS AND/OR CHANGES:

Clarification: 4.4.3 Site requirements are as follows:

SITE I

CHATHAM COUNTY POLICE PRECINCT #6 - 9306 Whitefield Ave, Savannah, GA 31406 - Total square footage is approximately 6,910 square feet. Areas consist of offices meeting rooms. Areas consist of offices, squad room meeting rooms, computer room, break room, kitchen, holding cell areas, restrooms, shower, hallways and lobby. Services to be rendered daily (Monday thru Friday AM). Including all Holidays.

SITE II

POLICE PRECINCT #1 - 295 Police Memorial Drive, Savannah, Georgia. Total square footage of the Police area and the 911 Communications is 23,520 square feet. Areas consist of offices, meeting rooms, labs, holding cells, communication room, restroom (private and public), hallways and lobbies. ***SINCE THE ADMINISTRATIVE ANNEX/POLICE PRECINCT #1 AND CEMA EMERGENCY OPERATION CENTER ARE LOCATED IN THE SAME BUILDING STRUCTURE, STAFFING LEVELS WILL BE COMBINED. MINIMUM STAFFING LEVEL TO BE PROVIDED AT THIS FACILITY ARE AS FOLLOWS:***

A.M. SHIRT (MONDAY - FRIDAY)	ONE (1) SUPERVISOR (8:00A.M.-12:00P.M.) TWO (2) CUSTODIANS (8:00A.M.-12:00P.M.)
P.M. SHIFT (MONDAY - FRIDAY)	ONE (1) SUPERVISOR (6:30P.M.-12:00A.M.) ONE (1) CUSTODIAN (6:30P.M.-12:00A.M.)
WEEKENDS & HOLIDAYS	ONE (1) SUPERVISOR (3:00P.M.-7:00P.M.) ONE (1) CUSTODIAN (3:00P.M.-7:00P.M.)

CLEANING OF THE 911 COMMUNICATIONS ROOM CARPET IS NOT A PART OF THIS CONTRACT. HOWEVER, "SPOT CLEANING" IS A REQUIREMENT AND MUST BE PERFORMED DAILY OR ON AN "AS NEEDED" BASIS.

SITE III

CHATHAM COUNTY ADMINISTRATIVE ANNEX - 295 Police Memorial Drive, Savannah, Georgia. The Administrative Annex, which houses the Tag Office, and CEMA is approximately 4,100 square feet. This area consists of offices, meeting rooms, break rooms, restrooms (private and public), and all hallways and lobbies. Services to be rendered daily (Monday thru Friday AM). Not to include the following holidays.

New Year's Day

Martin Luther King's Birthday

George Washington's Birthday

Memorial Day

Independence Day

Labor Day

Veteran's Day

Thanksgiving Day

Friday following Thanksgiving Day


Christmas Eve

Christmas Day

BID DUE DATE WILL REMAIN JUNE 18, 2019 AT 2:00 PM

June 13, 2019

DATE


MARGARET H. JOYNER
PURCHASING DIRECTOR
CHATHAM COUNTY