



REQUEST FOR QUOTATION

For

Workstations and Furniture for Indigent Defense

QUOTE NUMBER: 170066-1

The Number Must Appear On All Quotations and Related Correspondence.

Quotation must be received NO LATER THAN: July 21, 2017 at 2:00 pm at the Purchasing and Contracting Office. Quotes may be faxed, emailed, mailed or hand delivered.

Address Reply To: Peggy Joyner

Questions: 912-790-1626

Fax to: 912-790-1627

Email to: pjoyner@chathamcounty.org

NAME OF BIDDER: _____

STREET ADDRESS: _____

CITY, STATE, ZIP CODE: _____

PHONE: _____ **FAX:** _____

EMAIL: _____ **FED TAX ID #:** _____

INDICATE MINORITY OWNERSHIP STATUS OF BIDDER (FOR STATISTICAL PURPOSES ONLY):

CHECK ONE:

_____ NON-MINORITY OWNED

_____ ASIAN AMERICAN

_____ AFRICAN AMERICAN

_____ AMERICAN INDIAN

_____ HISPANIC

_____ WOMAN

The undersigned proposes to furnish the following items in strict conformance to the specifications and Request for Quote issued by Chatham County for this quote. Any exceptions must be clearly marked in the attached Scope of Work:

If offering other than approved manufacturer and models, bidders should provide specification/cut sheets and warranty information to aide in the evaluation process.

Any colors not stated will be selected at time of award.

All prices shall include complete assembly, installation delivery and shipping or handling charges and removal of packing materials. A standard warranty shall be included.

Item No.	Description	Qty	U/M	Manf/ Model #	Unit Price	Total Bid	Delivery Time
1	OFS Brands Cambria Laminate Left L Desk or equal Right Pedestal Desk w/ center drawer 66x30 Model# 23-M6630RPD-Z6 MC2, A1N, Z4, NF, G1, H2X w/ molding, no grommet, key alike Left Pedestal Return 22"x48" Model#M2248LPR MC2,A1N,FX,G3<H2X	5	ea				

Item No.	Description	Qty	U/M	Manf/ Model #	Unit Price	Total Bid	Delivery Time
2	OFS Brands Cambria Laminate Right L Desk or equal Left Pedestal Desk w/ center drawer 66x30 Model# #23-M6630LPD-Z6 7 MC2, A1N, Z4, NF, G1, H2X with molding, no grommet, key alike Right PedestalReturn, 22"x48" Model# 23-M2248RPR 7 MC2,A1N,FX,G3<H2X	7	ea				
3	OFS Brands Cambria Laminate Left U Desk or equal Right Pedestal Desk w/ center drawer 66x30 Model# 23-M6630RPD MC2, A1N, Z4, NF, G1, H2X w molding, no grommet, key alike Left Pedestal Credenza 22"x66" Model#M6620CRL MC2,A1N,FX,G3,H2X 22x42 Bridge Model# 23-M2242BR- MC2-Fx-G3-LK Highback Organizer 66"W with 4 Doors Model# 23-M6643HD, MC2,A1G Tackboard for Highback Organizer Model# FT1168, Grade 4 50" Tasklight Model# TL-13	1	ea				
4	OFS Brands Scale End Table or equal Square End Table 24x24x22 Mocha Cherry Wood Finish Item# LT01-2222CT-MV-MMC	2	ea				
5	OFS Brands Prague 1/2 Upholstered Back Side Chair or equal Mocha Cherry Wood Finish Grade 4 Stinson Laredo Onyx Vinyl Item# F17237	25	ea				
6	Sit On It Torsa Highback Mesh task chair or equal Enhanced Synchro and seat depth adj, Grade2 Vinyl seat Fabric, Multi Adjustable arms Item# 6023Y/e3A134FG2C25B14MC5FC11Z3 KD	18	ea				
7	2 drawer wooden lateral file to match desks w lock	1	ea				
8	Lateral Files 5 drw lateral file w/lock light gray	4	ea				
9	Cambria table rectangle 72x36 or equal 72" x 36" Rectangle Top with 2 Panel Bases Mocha Cherry Finish, Square Edge, No Power cutout Model# 23-M7236RT (Top) Model# 23-M21PB(bases) (Qty 2)	1	ea				

Item No.	Description	Qty	U/M	Manf/ Model #	Unit Price	Total Bid	Delivery Time
10	Conference Chair Sit On It Sona Upholstered Highback Conference Chair or equal Back height adj, waterfall seat with molded foam cushion Swivel tilt, fixed open loop arm, Grade 2 Element (Black Vinyl)Item# 5723TA102FG2C16BOB8KD	6	ea				
11	OFS Brands Calypso Console Table or equal 47x16x28.25 Mocha Cherry Wood Finish Item# C06-4817ST	1	ea				
12	Workstations Herman Miller Canvas or equal. Please see attached for components, configurations and options.	5	ea				

Please fill in delivery time in last column for each item. Delivery time may be considered in award.

Please Print Name

Authorization Signature

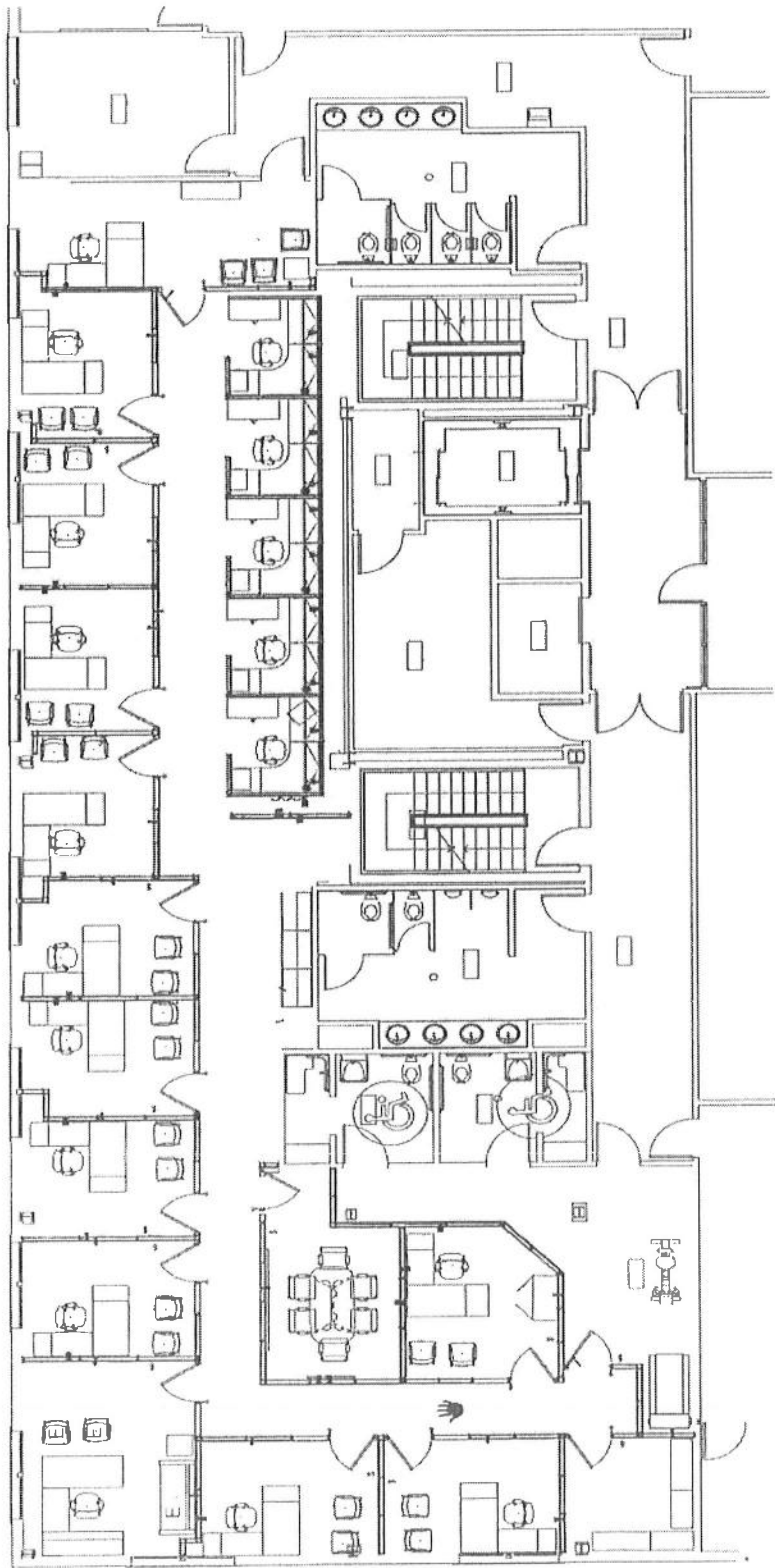
Date



Indigent Defense workstations and st cab

Line	Catalog	Mfg. Lead Time (days)	Product (with options)	Description	Qty
1	HFT	(20)	FT110.6824NWN	+Frame Base Covers no knockouts 68H 24W	6
2	HFT	(20)	FT110.6836NWN	+Frame Base Covers no knockouts 68H 36W	5
3	HFT	(20)	FT110.6842JWN	+Frame Base Covers Pwr/Data knockouts 68H 42	5
4	HFT	(20)	FT110.6848JWN	+Frame Base Covers Pwr/Data knockouts 68H 48	10
5	HFT	(20)	FT110.6848NWN	+Frame Base Covers no knockouts 68H 48W	1
6	HFT	(20)	FT112.24APCN	+Frame Top Cap Standard Ptd 24W	6
7	HFT	(20)	FT112.36APCN	+Frame Top Cap Standard Ptd 36W	5
8	HFT	(20)	FT112.42APCN	+Frame Top Cap Standard Ptd 42W	5
9	HFT	(20)	FT112.48APCN	+Frame Top Cap Standard Ptd 48W	11
10	HFT	(20)	FT121.257	+Conn 90 Universal 2way 90 deg-for 53H frames a	7
11	HFT	(20)	FT121.357	+Conn 90 Universal 3way-for 53H frames and high	4
12	HFT	(20)	FT123.168BPCN	+Conn Cover 90-Deg 1 Side Covered Base Cover P	4
13	HFT	(20)	FT123.268BPCN	+Conn Cover 90-Deg 2 Sides Covered Base Cover	7
14	HFT	(20)	FT126.2APCN	+Top Cap Conn 90-Deg Connects-2 Frame Top C	7
15	HFT	(20)	FT126.3APCN	+Top Cap Conn 90-Deg Connects-3 Frame Top C	4
16	HFT	(20)	FT128.68	+Connection Hardware Frame-to-Frame 68H	11
17	HFT	(20)	FT140.06LZ	+Power Entry External Direct Connect 6'long	1
18	HFT	(20)	FT150.42LZ	+Base Power Harness 42W	5
19	HFT	(20)	FT150.48LZ	+Base Power Harness 48W	10
20	HFT	(20)	FT155.AWN	+15 Amp Receptacle 4 Circuit Duplex Circuit A 6/P	1
21	HFT	(20)	FT155.BWN	+15 Amp Receptacle 4 Circuit Duplex Circuit B 6/P	1
22	HFT	(20)	FT155.DWN	+15 Amp Receptacle 4 Circuit Duplex Circuit Dis	1
23	HFT	(20)	FT160.68BPCN	+Finished End Base Cover Ptd 68H	6
24	HFT	(20)	FT170.3024TCN2102	+Lower Tile Tackable Fabric 30H 24W	10
25	HFT	(20)	FT170.3036PWNCN	+Lower Tile Pntd 30H 36W	5
26	HFT	(20)	FT170.3036TCN2102	+Lower Tile Tackable Fabric 30H 36W	5
27	HFT	(20)	FT170.3042TCN2102	+Lower Tile Tackable Fabric 30H 42W	5
28	HFT	(20)	FT170.3048TCN2102	+Lower Tile Tackable Fabric 30H 48W	15
29	HFT	(20)	FT175.1124MCNCN	+Rail Tile Middle 11H 24W	5
30	HFT	(20)	FT180.63241CN2102	+Tile Full-Height Tackable Fabric 63H 24W	2
31	HFT	(20)	FT180.6342TCN2102	+Tile Full-Height Tackable Fabric 63H 42W	5
32	HFT	(20)	FT180.6348TCN2102	+Tile Full-Height Tackable Fabric 63H 48W	7
33	HFT	(20)	FT181.1124TCN2102	+Upper Tile Tackable Fabric 11H 24W	4
34	HFT	(20)	FT181.1136TCN2102	+Upper Tile Tackable Fabric 11H 36W	10
35	HFT	(20)	FT181.1148TCN2102	+Upper Tile Tackable Fabric 11H 48W	8
36	HFT	(20)	FT181.2224TCN2102	+Upper Tile Tackable Fabric 22H 24W	1
37	HFT	(20)	FT181.3324TCN2102	+Upper Tile Tackable Fabric 33H 24W	1
38	HFT	(20)	FT181.3342TCN2105	+Upper Tile Tackable Fabric 33H 42W	5
39	HFT	(20)	FT181.3348TCN2102	+Upper Tile Tackable Fabric 33H 48W	2
40	HFT	(20)	FT181.3348TCN2105	+Upper Tile Tackable Fabric 33H 48W	5
41	HFT	(20)	FT183.2224CNTRCN	+Tile Upper Window 22H 24W	4
42	HFT	(20)	FT183.2236CNTRCN	+Tile Upper Window 22H 36W	5
43	HFT	(20)	FT183.2248CNTRCN	+Tile Upper Window 22H 48W	4
44	HFT	(20)	FT290.24LCN	+Surface Cantilever for 20 -or- 24 deep surface II	15

Line	Catalog	Mfg. Lead Time (days)	Product (with options)	Description	Qty
45	HFT	(20)	FT290.24RCN	+Surface Cantilever for 20 -or 24 deep surface rt	15
46	HFT	(20)	FT420.42PLKDCNCNSM	+Flip Dr Unit B-Style Pntd Lock 42W	5
47	HFT	(20)	FT420.48PLKDCNCNSM	+Flip Dr Unit B-Style Pntd Lock 48W	5
48	HFT	(20)	FTS10.2424LFLBDBD	+Rectangular Surface Sq-Edge Lam Top/Thermo E	5
49	HFT	(20)	FTS10.2442LFLBDBD	+Rectangular Surface Sq-Edge Lam Top/Thermo E	5
50	HFT	(20)	FTS21.2448LFLBDBD	+Concave Corner Surface Sq-Edge Lam Top/Ther	5
51	HMU	(20)	G6136.42S	+Task Light Utility AO Etho Canvas 42W	10
52	HTU	(20)	LW100.20BBFSBSSCNKD1F3M	+Ped W-Pull Freestd 20D B/B/F	5
53	HTU	(20)	LW200.423SSCNKDCB2R	+Lat File W-Pull Freestd 3 Dwr 42W	5
54	HBE	(20)	Y7216.10WN	+Paper Tray 10W	10
55	HBE	(20)	Y7217.4WN	+Vertical Tray 4W	10
56	HTU	(20)	LW400.4264XSWNNS4KD	+Storage Case W-Pull 42W 64H	1



Request for Quotation Instructions

1. All shipments are to be F.O.B. destination. Freight charges must be included in quotation. Delivery shall be made to the address listed on the Purchase Order and within the time specified in the quote.
2. Quotations subject to terms set forth herein, are requested on the following list of materials, supplies or services. On quotes for services, Chatham County insurance requirements must be met. The successful vendor must provide the County with a Certificate of Insurance listing the County as Certificate Holder.
3. Quotes for materials, supplies, vehicles, and/or equipment must be accompanied by Brochures, or copies of detailed factory specifications, ratings, technical data, including accurate descriptions of the exact materials, supplies, vehicles and/or equipment for which bids are made.
5. All information required by request for quotation must be completed to constitute a proper bid.
6. Vendor warrants that the goods are merchantable and as described herein or in the solicitation response. Additional warranties may be called for in the specifications.
7. Chatham County is exempt, by law, from any and all federal and state taxes. Do not include taxes in your quotations. Tax exemption number is **58-6001113**. Exemption certificate will be provided upon request.
8. Price Protection Period of ninety (90) days for all items desired from date of bid opening. Vendors are advised that prices in effect at time of bid shall apply and not be subject to revision at time of shipment.
9. The County reserves the right to split this award by line item if deemed to be in its best interest.
10. Minority/Women Business Enterprise (MWBE) Policy: It is the policy of the County to provide minority and women owned business enterprises with equal opportunity for participating in selling goods and services to the County.
11. **Local Preference:** Bids will be evaluated in accordance with the County's Local Preference ordinance.
12. **Employment Eligibility Verification:** As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," to the Rules and Regulations of the State of Georgia. (See website: http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf.) The new rules designate the “Employment Eligibility Verification (EEV) ” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. This can be accessed at: <https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”
13. O.C.G.A. § 50-36-1, requires Georgia’s cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain “public benefits” are legally present in the United States. Contracts with the County are considered “public benefits.” Therefore, the bidders are required to provide the Affidavit Verifying Status for Chatham County Benefit Application prior to receiving any County contract. The affidavit is included as part of this bid package.
14. The original invoice is to be submitted to the County Finance Department. The purchase order number must be shown on all invoices and packing lists.
15. References may be requested of the successful bidder.

THIS IS NOT AN ORDER

CONTRACTOR AFFIDAVIT under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of CHATHAM COUNTY has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires:

LEGAL NOTICE

CC NO. 166883
Request for Quotation

Request for Quotes will be received until **2:00PM on July 21, 2017** and opened in Chatham County Purchasing & Contracting Department, 1117 Eisenhower Drive, Suite C, Savannah, Georgia, 31406 for **RFO# 17-0066-1 WORKSTATIONS AND FURNITURE FOR INDIGENT DEFENSE.**

Request for Quotation can be downloaded and printed from the County Purchasing and Contracting website at <http://purchasing.chathamcounty.org>.

For additional information concerning specifications, please contact Peggy Joyner, at (912) 790-1626. All firms requesting to do business with Chatham County must also register on line at <http://purchasing.chathamcounty.org>.

CHATHAM COUNTY RESERVES THE RIGHT TO REJECT ANY/AND ALL BIDS AND TO WAIVE ALL FORMALITIES. "CHATHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL BIDDERS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS".


MARGARETH. JOYNER, PURCHASING DIRECTOR
CHATHAM COUNTY, GEORGIA

Savannah News- INSERT: July 13, 2017