

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 1 TO RFP #15-0047-7

FOR: PROFESSIONAL DEVELOPMENT SERVICES

PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR CHANGES:


1. **Question:** Will a business being registered with the Georgia Secretary of State suffice as a business tax certificate?
Response: Please refer to the information provided in Section 2.10 of the proposal documents. A Business tax certificate/Business Licenses is different than registering with the Georgia Secretary of State. Section 2.10 provides the contact information for obtaining a County Tax Certificate. A tax certificate is only required if awarded the contract, not to submit a proposal.
2. **Question:** If a business has an office in the State of Georgia will this allow a firm to be considered local? If not, what is the maximum distance an office can be located from Chatham County and still considered local?
Response: No, local is considered within the boundaries of Chatham County.
3. **Question:** Is it possible to attend the pre-bid conference by telephone or via webinar?
Response: Neither telephone or webinar access is available for the pre-bid conference. However, the County will provide answers to questions raised at the pre-proposal conference in the form of an addendum. Clarifications to the Request for Proposal will be included in the addendum as needed.
4. **Question:** Will notes of the pre-bid conference be available to firms who request them?
Response: Notes are not recorded of pre-bid conferences. An attendance sheet will be posted on the purchasing website. All questions that are submitted in writing will be answered by addendum. The official answer is the one that will be answered by addendum.
5. **Question:** Is there an incumbent? If yes, please provide the firm's name and address.
Response: No, as the technical specifications stated in Section 5.1 Background and Objectives, "the County seeks to implement a leadership development program".
6. **Question:** Is there a firm/individual that has been providing similar services to Chatham County? If yes,, please identify the firm/individuals, name(s) and address(es).
Response: No, as the technical specifications stated in Section 5.1 Background and Objectives, "the County seeks to implement a leadership development program".

**PROPOSAL DUE DATE REMAINS 5:00PM, JUNE
18, 2015**

PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES.

June 1, 2015

DATE



MARGARET H. JOYNER
PURCHASING AGENT
CHATHAM COUNTY