

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 1 TO RFP 15-0063-7

**FOR: Insurance Agent/Broker Services**

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**PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR CHANGES:**

1. **Question:** Are there any historic buildings that require special considerations?  
**Response:** No
2. **Question:** Do you self-administer claims or use a TPA?  
**Response:** We self-administer Auto and GL claims. We invoke Sovereign Immunity when applicable. First Party Claims are handled by the carrier.
3. **Question:** Can we get historical loss information on all lines (5 years +)?  
**Response:** This information is not readily available at this time. RFP specifications states all of the policies that we have in force. However, in the past fiscal year, ending June 30, 2015, we have 3 property theft claims, one employee theft claim, one lightning strike, one bond claim and one aviation claim. There was one additional lightning strike and property claim that were below the deductible and not reported.
4. **Question:** Can we get current premiums?  
**Response:** The total premiums paid, exclusive of Workers Compensation Excess coverage and TPA services were approximately \$1.085M for fiscal year ending June 30, 2015.
5. **Question:** Can we get a copy of the property form?  
**Response:** This information is not readily available at this time. The property coverage forms are Cincinnati forms are a combination of ISO and scripted forms. The aviation form is a combination of ISO and scripted forms. There is a separate property form with Lloyd's for the Tybee Island Properties.
6. **Question:** What is the annual compensation for the County's current provider of insurance agent/broker services?  
**Response:** The current contract compensation is \$40,000 annually.

**THE BID DUE DATE REMAINS 2:00 PM,  
AUGUST 11, 2015.**

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**PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES.**

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July 31, 2015

DATE

A handwritten signature in cursive script, appearing to read "Margaret H. Joyner", written over a horizontal line.

MARGARET H. JOYNER  
PURCHASING DIRECTOR  
CHATHAM COUNTY