

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 1 TO RFP 14-0039-4

FOR: MANAGEMENT CONSULTANT SERVICES FOR ASSISTANCE, REVIEW AND EVALUATION OF VARIOUS COUNTY DEPARTMENTS

PLEASE SEE THE FOLLOWING FOR ADDITIONS, CLARIFICATIONS AND/OR CHANGES:

Responses to Questions received:

Question:

1. In the Technical Proposal, Section A, number 2, what does the County mean by "assumptions"?

Response: *This basically means what assumptions you may make regarding what you expect from the County.*

2. In Section IV (Evaluation) under "Qualifications of Consultant" the RFP states the consultant should, "Describe the qualifications of the consultant to perform the services requested in the RFP. Does this description need to fit within the two page executive summary?

Response: *No, this information should be part of Technical Proposal, Section B.*

3. Under "Approach, Procedure, Methodology" the RFP indicates responders must provide a "detailed description and discussion of the various areas and issues which may be examined during the consultation and the consultant's approach to the consulting services. The technical proposal does not indicate where this information should be.

Response: *Please add a Section F under 3.1 and call it APPROACH, PROCEDURE, METHODOLOGY for this information. Also, please add a Section G and call it LOCAL AND M/WBE PARTICIPATION for your response to your past accomplishments and intended actions in this area.*

4. For the Cost Proposal, does the County want the firm's average hourly rate or hourly rates for each individual?

Response: *The County wants to see hourly rates for individuals / disciplines.*

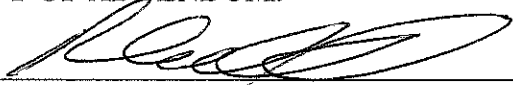
5. Does the County have a budgeted amount for the projects that will be requested?

Response: *No, the County does not have a budgeted amount at this time.*

THE PROPOSALS REMAIN DUE: 5 PM, WEDNESDAY, MAY 21, 2014.

THE PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES AND MUST ACKNOWLEDGE RECEIPT OF ADDENDUM.

5-16-14
DATE


ROBERT E. MARSHALL
SENIOR PROCUREMENT SPECIALIST
CHATHAM COUNTY