

INVITATION TO BID

BID NO. 13-0125-7

PURCHASE OF NEW 2014 SEWER JET/VAC TRUCK

PRE-BID CONFERENCE: 10:00AM, MARCH 6, 2014

BID OPENING: 2:00PM, MARCH 20, 2014

THE COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

ALBERT J. SCOTT, CHAIRMAN

COMMISSIONER HELEN J. STONE

COMMISSIONER YUSUF K. SHABAZZ

COMMISSIONER JAMES J. HOLMES

COMMISSIONER LORI L. BRADY

COMMISSIONER TONY CENTER

COMMISSIONER DEAN KICKLIGHTER

COMMISSIONER PATRICK J. FARRELL

COMMISSIONER PRISCILLA D. THOMAS

R. JONATHAN HART, COUNTY ATTORNEY

CHATHAM COUNTY, GEORGIA

DOCUMENT CHECK LIST

The following documents, when marked, are contained in and made a part of this Bid Package or are required to be submitted with the bid. It is the responsibility of the bidder to read, complete and sign, where indicated, and return these documents with his/her bid. **FAILURE TO DO SO MAY BE CAUSE FOR DISQUALIFYING THE BID.**

GENERAL INFORMATION AND INSTRUCTIONS TO BID WITH ATTACHMENTS

SURETY REQUIREMENTS (a Bid Bond of 5% with this ITB)

PROPOSAL

PLANS/DRAWINGS

BID SCHEDULE

PERFORMANCE BOND

PAYMENT BOND

CONTRACT

LEGAL NOTICE

ATTACHMENTS: A. DRUG FREE WORKPLACE; B. NONDISCRIMINATION STATEMENT; C. DISCLOSURE OF RESPONSIBILITY STATEMENT; D. CONTRACTOR & SUBCONTRACTOR AFFIDAVIT AND AGREEMENT E. BIDDER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION; F. M/WBE COMPLIANCE REPORT; G. SAVE AFFIDAVIT.

DOCUMENTATION OF ABILITY TO PERFORM BID REQUIREMENTS. THIS MAY BE REQUIRED OF BIDDERS AFTER SUBMISSION OF BIDS.

COUNTY TAX CERTIFICATE REQUIREMENT - Contractor must supply a copy of their Tax Certificate from their location in the State of Georgia, as proof of payment of the occupational tax where their office is located.

CURRENT TAX CERTIFICATE NUMBER

CITY _____

COUNTY _____

OTHER _____

The Chatham County Board of Commissioners have established goals to increase participation of minority and woman owned businesses. In order to accurately document participation, businesses submitting bids or proposals are encouraged to report ownership status. A minority or woman owned business is defined as a business with at least 51% ownership by one or more minority/female individuals and whose daily business operations are managed and directed by one (1) or more of the minority/female owners. Please check ownership status as applicable:

African-American_____ Asian American_____ Hispanic_____

Native American or Alaskan Indian_____ Woman_____

In the award of "Competitive Sealed Proposals", minority/female participation may be one of several evaluation criteria used in the award process when specified as such in the Request for Proposal.

RECEIPT IS HEREBY ACKNOWLEDGED OF ADDENDA NUMBER(S)_____

The undersigned bidder certifies that he/she has received the above listed and marked documents and acknowledges that his/her failure to return each, completed and signed as required, may be cause for disqualifying his/her bid.

BY: _____
DATE

SIGNATURE

TITLE: _____

COMPANY: _____

CHATHAM COUNTY, GEORGIA
OFFICE OF THE PURCHASING AGENT
1117 EISENHOWER DRIVE, SUITE C
SAVANNAH, GEORGIA 31406
(912) 790-1623

Date: February 21, 2014

BID NO. 13-0125-7

GENERAL INFORMATION FOR INVITATION FOR BID

This is an invitation to submit a bid to supply Chatham County with construction, equipment, supplies and/or services as indicated herein. Sealed bids will be received at the Office of the Purchasing Agent, at **The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406 up to 2:00PM, March 20, 2014,** at which time they will be opened and publicly read. **The County reserves the right to reject all bids that are non-responsive or not responsible.**

Instructions for preparation and submission of a bid are contained in this Invitation For Bid package. Please note that specific forms for submission of a bid are required. Bids must be typed or printed in ink.

A **Pre-bid conference** has been scheduled to be conducted at **The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406,** at **10:00AM, March 6, 2014,** to discuss the specifications and resolve any questions and/or misunderstanding that may arise. Your attendance is encouraged.

Any changes to the conditions and specifications must be in the form of a written addendum to be valid; therefore, the Purchasing Agent will issue a written addendum to document each approved change. Generally when addenda are required, the bid opening date will be changed.

Chatham County has an equal opportunity purchasing policy. Chatham County seeks to ensure that all segments of the business community have access to supplying the goods and services needed by County programs. The County affirmatively works to encourage utilization of disadvantaged and minority business enterprises in our procurement activities. The County provides equal opportunity for all businesses and does not discriminate against any persons or businesses regardless of race, color, religion, age, sex, national origin or handicap. The terms "disadvantaged business," "minority business enterprise," and "minority person" are more specifically defined and explained in the **Chatham County Purchasing Ordinance and Procedures Manual**, Article VII - Disadvantaged Business Enterprises Program.

This project IS a Special Purpose Local Option Sales Tax (SPLOST) Project. See paragraph 2.22 for M/WBE participation goals.

**SECTION I
INSTRUCTIONS TO BIDDERS**

1.1 **Purpose:** The purpose of this document is to provide general and specific information for use in submitting a bid to supply Chatham County with equipment, supplies, and/or services as described herein. All bids are governed by the Code of Chatham County, Chapter 4, Article IV, and the laws of the State of Georgia.

1.2 **How to Prepare Bids: All bids shall be:**

- a. Prepared on the forms enclosed herewith, unless otherwise prescribed, and **all documents must be submitted.**
- b. Typewritten or completed with pen and ink, signed by the business owner or authorized representative, with all erasures or corrections initialed and dated by the official signing the bid. **ALL SIGNATURE SPACES MUST BE SIGNED.**

Bidders are encouraged to review carefully all provisions and attachments of this document prior to submission. Each bid constitutes an offer and may not be withdrawn except as provided herein.

1.3 **How to Submit Bids: All bids shall be:**

- a. **An original and duplicate copy must be submitted in a sealed opaque envelope, plainly marked with the bid number and title, date and time of bid opening, and company name.**
- b. Mailed or delivered as follows in sufficient time to ensure receipt by the Purchasing Agent on or before the time and date specified above.

**Chatham County Purchasing and Contracting
Purchasing Agent
1117 Eisenhower Drive
Suite C
Savannah, Georgia 31406.**

BIDS NOT RECEIVED BY THE TIME AND DATE SPECIFIED WILL NOT BE OPENED OR CONSIDERED.

1.4 **How to Submit an Objection:** Objections from bidders to this invitation to bid and/or these specifications should be brought to the attention of the County Purchasing Agent in the following manner:

- a. When a pre-bid conference is scheduled, bidders shall either present their oral objections at that time or submit their written objections at least two

(2) days prior to the scheduled pre-bid conference.

- b. When a pre-bid conference is not scheduled, the bidder shall submit any objections he may have in writing not less than five (5) days prior to the opening of the bid.
- c. The objections contemplated may pertain to form and/or substance of the invitation to bid documents. Failure to object in accordance with the above procedure will constitute a waiver on the part of the business to protest this invitation to bid.

- 1.5 **Failure to Bid:** If a bid is not submitted, the business should return this invitation to bid document, stating reason therefore, and indicate whether the business should be retained or removed from the County's bidders list.
- 1.6 **Errors in Bids:** Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids. Failure to do so will be at the bidder's own risk. In case of error in extension of prices in the bid, the unit price will govern.
- 1.7 **Standards for Acceptance of Bid for Contract Award:** The County reserves the right to reject any or all bids and to waive any irregularities or technicalities in bids received whenever such rejection or waiver is in the best interest of the County. The County reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid from a bidder whom investigation shows is not in a position to perform the contract.
- 1.8 **Bid Tabulation:** Tabulations for all bids will be posted for thirty (30) days after the bid opening in the Office of Purchasing and Contracting, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406 or can be reviewed on the Purchasing web site 24/48 hours after opening at <http://purchasing.chathamcounty.org>.
- 1.9 **Bidder:** Whenever the term "bidder" is used it shall encompass the "person," "business," "contractor," "supplier," "vendor," or other party submitting a bid or proposal to Chatham County in such capacity before a contract has been entered into between such party and the County.
- 1.10 **Responsible / Responsive Bidder:** *Responsible Bidder* means a person or entity that has the capability in all respects to perform fully and reliably the contract requirements. *Responsive Bidder* means a person or entity that has submitted a bid or proposal that conforms in all material respects to the requirements set forth in the invitation for bids or request for proposals.
- 1.11 **Compliance with Laws:** The bidder and/or contractor shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply

with any and all other standards or regulations required by federal, state or County statute, ordinances and rules during the performance of any contract between the contractor and the County. Any such requirement specifically set forth in any contract document between the contractor and the County shall be supplementary to this section and not in substitution thereof.

- 1.12 **Contractor:** Contractor or subcontractor means any person or business having a contract with Chatham County. The Contractor/Vendor of goods, material, equipment or services certifies that they will follow equal employment opportunity practices in connection with the awarded contract as more fully specified in the contract documents.
- 1.13 **Local Preference:** On 27 March 1998, the Board of Commissioners adopted a Local Vendor Preference Ordinance. This Ordinance does not apply to construction contracts. However, contractors are encouraged to apply the same method when awarding bids to local and local M/WBE businesses whenever possible in order to promote growth in Chatham County's economy. **NOTE: Local Preference does not apply to Public Works Construction contracts.**
- 1.14 **Debarred Firms and Pending Litigation:** Any potential proposer/firm listed on the Federal or State of Georgia Excluded Parties Listing (Barred from doing business) **will not** be considered for contract award. Proposers **shall disclose** any record of pending criminal violations (Indictment) and/or convictions, pending lawsuits, etc., and any actions that may be a conflict of interest occurring within the past five (5) years. Any proposer/firm previously defaulting or terminating a contract with the County will not be considered.

** All bidders or proposers are to read and complete the Disclosure of Responsibility Statement enclosed as an Attachment to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive.

Bidder acknowledges that in performing contract work for the Board, bidder shall not utilize any firms that have been a party to any of the above actions. If bidder has engaged any firm to work on this contract or project that is later debarred, Bidder shall sever its relationship with that firm with respect to the Board contract.

- 1.15 **Performance Evaluation:** On 11 April 2008, the Chatham County Board of Commissioners approved a change to the County Purchasing Ordinance requiring Contractor/Consultant Performance Evaluations, as a minimum, annually, prior to contract anniversary date.

Should Contractor/Consultant performance be unsatisfactory, the appointed County Project Manager for the contract may prepare a Contractor/Consultant Complaint Form or a Performance Evaluation to the County Purchasing Agent.

- 1.16 **Payment of Taxes:** No contract shall be awarded unless all real and personal property

taxes have been paid by the successful contractor and/or subcontractors as adopted by the Board of Commissioners on 8 April 1994.

1.17 Not Used

1.18 **Immigration:** On 1 July 2008, the Georgia Security and Immigration Compliance Act (SB 529, Section 2) became effective. Contractors and subcontractors entering into a contract or performing work must sign an affidavit that he/she has used the E-Verify System. E-Verify is a no-cost federal employment verification system to insure employment eligibility. Affidavits are enclosed in this solicitation. You may download M-274 Handbook for Employers at . You may go to <http://www.uscis.gov> to find the E-Verify information.

Protection of Resident Workers: Chatham County Board of Commissioners actively supports the Immigration and Nationality Act (IN) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the IN, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9). The Contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment.

1.19 **Surcharge:** Unless otherwise stated in this bid, all prices quoted by the contractor/vendor must be F.O.B. Chatham County, Savannah, GA. with all delivery handling, surcharges, and other charges included in the bid price. Failure to do so may cause rejection of the bid. The County will not pay additional surcharges.

SECTION II GENERAL TERMS, CONDITIONS AND EXCEPTIONS

2.1 **Specifications:** Any obvious error or omission in specifications shall not inure to the benefit of the bidder but shall put the bidder on notice to inquire of or identify the same from the County. Whenever herein mentioned is made of any article, material or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, ASTM regulations or similar expressions, the requirements of these laws, ordinances, etc., shall be construed to be the minimum requirements of these specifications.

2.2 **Multiple Bids:** No vendor will be allowed to submit more than one (1) bid. Any alternate proposals must be brought to the Purchasing Agent's attention during the Pre-bid Conference or submitted in writing at least five (5) days preceding the bid opening date.

- 2.3 Not Used.
- 2.4 **Prices to be Firm:** Bidder warrants that bid prices, terms and conditions quoted in his bid will be firm for acceptance for a period of sixty (60) days from bid opening date, unless otherwise stated in the bid.
- 2.5 **Completeness:** All information required by Invitation for Bids/Proposals must be completed and submitted to constitute a proper bid or proposal.
- 2.6 **Quality:** All materials, or supplies used for the construction necessary to comply with this proposal shall be of the best quality, and of the highest standard of workmanship. Workmanship employed in any construction, repair, or installation required by this proposal shall be of the highest quality and meet recognized standards within the respective trades, crafts and of the skills employed.
- 2.7 **Guarantee:** Unless otherwise specified by the County, the bidder shall unconditionally guarantee the materials and workmanship on all material and/or services. If, within the guarantee period, any defects occur which are due to faulty material and or services, the contractor at his expense, shall repair or adjust the condition, or replace the material and/or services to the complete satisfaction of the County. These repairs, replacements or adjustments shall be made only at such time as will be designated by the County as being least detrimental to the operation of County business.
- 2.8 **Liability Provisions:** Where bidders are required to enter or go onto Chatham County property to take measurements or gather other information in order to prepare the bid or proposal as requested by the County, the bidder shall be liable for any injury, damage or loss occasioned by negligence of the bidder, his agent, or any person the bidder has designated to prepare the bid and shall indemnify and hold harmless Chatham County from any liability arising therefrom. The contract document specifies the liability provisions required of the successful bidder in order to be awarded a contract with Chatham County.
- 2.9 **Cancellation of Contract:** The contract may be canceled or suspended by Chatham County in whole or in part by written notice of default to the Contractor upon non-performance or violation of contract terms. An award may be made to the next low bidder, for articles and/or services specified or they may be purchased on the open market and the defaulting Contractor (or his surety) shall be liable to Chatham County for costs to the County in excess of the defaulted contract prices. See the contract documents for complete requirements.
- 2.10 **Patent Indemnity:** Except as otherwise provided, the successful bidder agrees to indemnify Chatham County and its officers, agents and employees against liability, including costs and expenses for infringement upon any letters patent of the United States arising out of the performance of this Contract or out of the use or disposal for the account of the County of supplies furnished or construction work performed hereunder.

2.11 **Certification of Independent Price Determination:** By submission of this bid, the bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:

- (1) The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not submit a bid for the purpose or restricting competition.

2.12 **Award of Contract:** The contract, if awarded, will be awarded to that responsible bidder whose bid/proposal will be most advantageous to Chatham County, price and other factors considered. The Board of Commissioners will make the determination as to which bid or proposal that serves as the best value to Chatham County.

2.13 **Procurement Protests:** Objections and protests to any portion of the procurement process or actions of the County staff may be filed with the Purchasing Agent for review and resolution. The Chatham County Purchasing Procedures Manual, Article IX - Appeals and Remedies shall govern the review and resolution of all protests.

2.14 **Qualification of Business (Responsible Bidder or Proposer):** A responsible bidder or proposer is defined as one who meets, or by the date of the bid acceptance can meet, certifications, all requirements for licensing, insurance, and registrations, or other documentation required by the Design Professional engaged to develop Scope of Work, specifications and plans. These documents will be listed in the Special Conditions further on in this solicitation. Chatham County has the right to require any or all bidders to submit documentation of the ability to perform, provide, or carry out the service or provide the product requested.

Chatham County has the right to disqualify the bid or proposal of any bidder or proposer as being unresponsive or irresponsible whenever such bidder/proposer cannot document the ability to deliver the requested product.

2.15 **Chatham County Tax Certificate Requirement:** A current Chatham County Tax Certificate is required unless otherwise specified. Please contact the Building Safety and Regulatory Services at (912) 201-4300 for additional information.

NOTE: No contract shall be awarded unless all real and personal property taxes have been paid by the successful contractor and/or subcontractors as adopted by the Board of Commissioners on 8 April 1994.

- 2.16 **Insurance Provisions, General:** The selected contractor shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Bid. It is every contractor's responsibility to provide the County Purchasing and Contracting Division current and up-to-date Certificates of Insurance for multiple year contracts before the end of each term. **Failure to do so may be cause for termination of contract.**

2.16.1 General Information that shall appear on a Certificate of Insurance:

Name of the Producer (Contractor's insurance Broker/Agent).

Companies affording coverage (there may be several).

Name and Address of the Insured (this should be the Company or Parent of the firm Chatham County is contracting with).

A Summary of all current insurance for the insured (includes effective dates of coverage).

A brief description of the operations to be performed, the specific job to be performed, or contract number.

Certificate Holder (This is to always include Chatham County).

Chatham County as an Additional Insured: Chatham County invokes the defense of sovereign immunity. In order not to jeopardize the use of this defense, the County **is not** to be included as an Additional Insured on insurance contracts.

2.16.2 **Minimum Limits of Insurance** to be maintained for the duration of the contract:

a. **Commercial General Liability:** Provides protection against bodily injury and property damage claims arising from operations of a Contractor or Tenant. This policy coverage includes: premises and operations, use of independent contractors, products/completed operations, personal injury, contractual, broad form property damage, and underground, explosion and collapse hazards. Minimum limits: \$1,000,000 bodily injury and property damage per occurrence and annual aggregate.

b. **Worker's Compensation and Employer's Liability:** Provides statutory protection against bodily injury, sickness or disease sustained by employees of the Contractor while performing within the scope of their duties. Employer's Liability coverage is usually included in Worker's Compensation policies, and insures common law claims of injured

employees made in lieu of or in addition to a Worker's Compensation claim. Minimum limits: \$500,000 for each accident, disease policy limit, disease each employee and Statutory Worker's Compensation limit.

- c. **Business Automobile Liability:** Coverage insures against liability claims arising out of the Contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage should be written on an Any Auto basis.

2.16.3 Special Requirements:

- a. **Claims-Made Coverage:** The limits of liability shall remain the same as the occurrence basis, however, the Retroactive date shall be prior to the coincident with the date of any contract, and the Certificate of Insurance shall state the coverage is claims-made. The Retroactive date shall also be specifically stated on the Certificate of Insurance.
- b. **Extended Reporting Periods:** The Contractor shall provide the County with a notice of the election to initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.
- c. **Reporting Provisions:** Any failure to comply with reporting provisions of the policies shall not affect coverage provided in relation to this request.
- d. **Cancellation:** Each insurance policy that applies to this request shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the County.
- e. **Proof of Insurance:** Chatham County shall be furnished with certificates of insurance and with original endorsements affecting coverage required by this request. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the County before services are rendered. The Contractor must ensure Certificate of Insurance is updated for the entire term of the Contract.
- f. **Insurer Acceptability:** Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5) year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.
- g. **Lapse in Coverage:** A lapse in coverage shall constitute grounds for contract termination by the Chatham County Board of Commissioners.

- h. **Deductibles and Self-Insured Retention:** Any deductibles or self-insured retention must be declared to, and approved by, the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the County, its officials, officers, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of related suits, losses, claims, and related investigation, claim administration and defense expenses.

2.16.4 **Additional Coverage for Specific Procurement Projects: NOT APPLICABLE FOR THIS PROJECT**

- a. **Professional Liability:** Insure errors or omission on behalf of architects, engineers, attorneys, medical professionals, and consultants.

Minimum Limits: \$1 million per claim/occurrence
Coverage Requirement: If claims-made, retroactive date must precede or coincide with the contract effective date or the date of the Notice to Proceed. The professional must state if tail coverage has been purchased and the duration of the coverage.

- b. **Builder's Risk: (For Construction or Installation Contracts)** Covers against insured perils while in the course of construction.

Minimum Limits: All-Risk coverage equal 100% of contract value
Coverage Requirements: Occupancy Clause - permits County to use the facility prior to issuance of Notice of Substantial Completion.

2.17 **Compliance with Specification - Terms and Conditions:** The Invitation to Bid, Legal Advertisement, General Conditions and Instructions to Bidders, Specifications, Special Conditions, Vendor's Bid, Addendum, and/or any other pertinent documents form a part of the bidders proposal or bid and by reference are made a part hereof.

2.18 **Signed Bid Considered Offer:** The signed bid shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval by the Chatham County Board of Commissioners, Purchasing Agent or his designee. In case of a default on the part of the bidder after such acceptance, Chatham County may take such action as it deems appropriate, including legal action for damages or lack of required performance.

2.19 **Notice to Proceed:** The successful bidder or proposer shall not commence work under this Invitation to Bid until a written contract is awarded and a Notice to Proceed is issued by the Purchasing Agent or his designee. If the successful bidder does commence any work or deliver items prior to receiving official notification, he does so at his own risk.

2.20 **Payment to Contractors:** Instructions for invoicing the County for products delivered to the County are specified in the contract document.

- a. Questions regarding payment may be directed to the Finance Department at (912) 652-7900 or the County's Project Manager as specified in the contract documents.
- b. Contractors will be paid the agreed upon compensation upon satisfactory delivery of the products or completion of the work as more fully described in the contract document.
- c. Upon completion of the work or delivery of the products, the Contractor will provide the County with an affidavit certifying all suppliers, persons or businesses employed by the Contractor for the work performed for the County have been paid in full.
- d. Chatham County is a tax exempt entity. Every contractor, vendor, business or person under contract with Chatham County is required by Georgia law to pay State sales or use taxes for products purchased in Georgia or transported into Georgia and sold to Chatham County by contract. Please consult the State of Georgia, Department of Revenue, Sales and Use Tax Unit in Atlanta (404) 656-4065 for additional information.

2.21 **Not Used**

2.22 The Chatham County Board of Commissioners has adopted an aggressive program that establishes goals for minority/woman, small and disadvantaged business participation in construction, professional services, and general procurement.

- a. The Chatham County Board of Commissioners under Georgia law may reject any bid as non-responsive if they feel a bidder did not exercise "Good Faith Effort" in obtaining the goal established for M/WBE participation.
- b. The Chatham County Board of Commissioners adopted a policy establishing goals oriented to increase participation of minority and female owned businesses, through M/WBE certification and development. In order to accurately document participation, businesses submitting bids, quotes or proposals are encouraged to report ownership status. A bidder or vendor that is certified by any agency of the Federal Government or State of Georgia may submit a copy of their certification with their bid as proof of qualifications. Bidders that intend to engage in joint ventures or utilize subcontractors must submit to the County Contracts Administrator, a report on Minority/Female Business Enterprise participation.

Goals established for this project is 30% COMBINED M/WBE.

- c. A Minority/Female Business Enterprise (M/WBE) is a business concern that is at least 51% owned by one or more minority/female individuals and whose daily business operations are managed and directed by one (1) or more of the minority/female owners.

- 2.23 Bidders or proposers are required to make a **Good Faith Effort**, where subcontracting is to be utilized in performing the contract, to subcontract with or purchase supplies from qualified M/WBE's. Bidders or proposers are required to state if they intend to subcontract any part of the work. Goals will be established for each contract at the onset. **Forms** requiring the signatures of bidders or proposers are enclosed as **Attachments** and must be completed and returned with your bid response. If forms are not completed and submitted, the bid may be considered nonresponsive.

Each bidder or proposer is required to maintain records of such efforts in detail adequate to permit a determination of compliance with these requirements. All contracts will reflect **Good Faith Efforts** and reporting requirements for the term of the contract. The County particularly urges general contractors to give emphasis to subcontracting with local area firms.

For information on the program or M/WBE contractors/vendors please contact the Chatham County Minority and Women Business Coordinator, 124 Bull Street, Suite 310, Savannah, Georgia 31401, (912) 652-7860 phone, (912) 652-7849 fax.

- 2.24 **GEORGIA OPEN RECORDS ACT** - The responses will become part of the County's official files without any obligation on the County's part. Ownership of all data, materials and documentation prepared for and submitted to Chatham County in response to a solicitation, regardless of type, shall belong exclusively to Chatham County and will be considered a record prepared and maintained or received in the course of operations of a public office or agency and subject to public inspection in accordance with the Georgia Open Records Act, Official Code of Georgia Annotated, Section 50-18-70, et. Seq., unless otherwise provided by law.

Responses to RFP's shall be held confidential from all parties other than the County until after the contract is awarded by the Board of Commissioners.

The vendor and their bid price in response to the ITB will be read aloud at public bid openings. After Bid Tabulations, the ITB shall be available for public viewing.

Chatham County shall not be held accountable if material from responses is obtained without the written consent of the vendor by parties other than the County, at any time during the solicitation evaluation process.

- 2.25 **GEORGIA TRADE SECRET ACT of 1990** - In the event a Bidder/Proposer submits trade secret information to the County, the information must be clearly labeled as a Trade

Secret. The County will maintain the confidentiality of such trade secrets to the extent provided by law.

2.26 **CONTRACTOR RECORDS** -The Georgia Open Records Act is applicable to the records of all contractors and subcontractors under contract with the County. This applies to those specific contracts currently in effect and those which have been completed or closed for up to three (3) years following completion. Again, this is contract specific to the County contracts only.

2.27 **EXCEPTIONS**-All proceedings, records, contracts and other public records relating to procurement transactions shall be open to the inspection of any citizen, or any interested person, firm or corporation, in accordance with the Georgia Open Records Act except as provided below:

- a. Cost estimates relating to a proposed procurement transaction prepared by or for a public body shall not be open to public inspection.
- b. Any competitive sealed bidding bidder, upon request, shall be afforded the opportunity to inspect bid records within a reasonable time after the opening of all bids but prior to award, except in the event that the County decides not to accept any of the bids and to rebid the contract. Otherwise, bid records shall be open to public inspection only after award of the contract. Any competitive negotiation offer or, upon request, shall be afforded the opportunity to inspect proposal records within a reasonable time after the evaluation and negotiations of proposals are completed but prior to award except in the event that the County decides not to accept any of the proposals and to reopen the contract. Otherwise, proposal records shall be open to the public inspection only after award of the contract except as provided in paragraph "c" below. Any inspection of procurement transaction records under this section shall be subject to reasonable restrictions to ensure the security and integrity of the records.
- c. Trade secrets or proprietary information submitted by a bidder, offer or contractor in connection with a procurement transaction shall not be subject to public disclosure under the Georgia Open Records Act; however, the bidder, offer or contractor must invoke the protections of this section prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary.
- d. Nothing contained in this section shall be construed to require the County, when procuring by "competitive negotiation" (Request for Proposal), to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous to the County.

**SECTION III
ADDITIONAL CONDITIONS**

- 3.1 **METHOD OF COMPENSATION.** The compensation provided for herein shall include all claims by the CONTRACTOR for all costs incurred by the CONTRACTOR in the conduct of the Project as authorized by the approved Project Compensation Schedule and this amount shall be paid to the CONTRACTOR after receipt of the invoice and approval of the amount by the COUNTY. The COUNTY shall make payments to the CONTRACTOR within thirty (30) days from the date of receipt of the CONTRACTOR's acceptable statement on forms prepared by the CONTRACTOR and approved by the COUNTY.
- 3.2 **SURETY REQUIREMENTS and Bonds: (DOES NOT APPLY TO THIS PROJECT)**
- A. Such bidder shall post a bid bond, certified check or money order made payable to the Chatham County Finance Department in the amount of 5% of the bid price.
 - B. Contractor(s) shall post a payment/performance bond, certified check or money order made payable to the Chatham County Finance Department in the amount of 100% of the bid price if awarded the purchase. Such bond(s) are due prior to contract execution as a guarantee that goods meet specifications and will be delivered per contract. Such bonds will also guarantee quality performance of services and timely payment of invoices to any subcontractors.
 - C. Whenever a bond is provided, it shall be executed by a surety authorized to do business in the State of Georgia and approved by Chatham County.
 - D. Bidder acknowledges Chatham County's right to require a Performance and Payment Bond of a specific kind and origin. "Performance Bond" means a bond with good and sufficient surety or sprites for the faithful performance of the contract and to indemnify the governmental entity for any damages occasioned by a failure to perform the same within the prescribed time. Such bond shall be payable to, in favor of, and for the protection of the governmental entity for which the work is to be done. "Payment Bond" means a bond with good and sufficient surety or sureties payable to the governmental entity for which the work is to be done and intended for the use and protection of all subcontractors and all persons supplying labor, materials, machinery, and equipment in the prosecution of the work provided for in the public works construction contract.
 - E. Forfeit the amount of the Bid Bond if he/she fails to enter into a contract with Chatham County to do and/or furnish everything necessary to provide

service and/or accomplish the work stated and/or specified in this bid proposal for the bid amount, and;

3.3 AUDITS AND INSPECTIONS:

At any time during normal business hours and as often as the County may deem necessary, the Contractor and his subcontractors shall make available to the County and/or representatives of the Chatham County Department of Internal Audit for examination all of its records with respect to all matters covered by this Contract. It shall also permit the County and/or representatives of the Department of Internal Audit to audit, inspect, examine and make copies, excerpts or transcripts from such records of personnel, conditions of employment and other data relating to all matters covered by this Contract. All documents to be audited shall be available for inspection at all reasonable times in the main offices of the County or at the offices of the Contractor as requested by the County.

3.4 WARRANTY REQUIREMENTS: (SEE SECTION 4.21 OF SPECIFICATIONS)

- a. Provisions of item 2.7 apply.
- b. Warranty required.
 - 1. Standard warranty shall be offered with bid.
 - 2. Extended warranty shall be offered with bid. The cost of the extended warranty will be listed separately on the bid sheet.

3.5 TERMS OF CONTRACT: (check where applicable):

- a. Annual Contract (with renewal options for four (4) additional one (1) year terms if all parties agree)
- X b. One-Time Purchase
- c. Other **ONE TIME CONTRACT**

CONVERSATIONS OR CORRESPONDENCE REGARDING THIS SOLICITATION OR REPORT BETWEEN PROSPECTIVE OFFERORS AND PERSONS OUTSIDE THE CHATHAM COUNTY PURCHASING OFFICE WILL NOT BE CONSIDERED OFFICIAL OR BINDING UNLESS OTHERWISE SPECIFICALLY AUTHORIZED WITHIN THIS DOCUMENT.

The undersigned bidder or proposer certifies that he/she has carefully read the preceding list of instructions to bidders and all other data applicable hereto and made a part of this invitation; and, further certifies that the prices shown in his/her bid/proposal are in accordance with all documents contained in this Invitation for Bids/ Proposals package, and that any exception taken thereto may disqualify his/her bid/proposal.

This is to certify that I, the undersigned bidder, have read the instructions to bidder and agree to be bound by the provisions of the same.

This _____ day of _____ 20 _____.

BY _____

SIGNATURE

TITLE

COMPANY

Phone / Fax No's.

CHATHAM COUNTY, GEORGIA
SURETY REQUIREMENTS

A Bid Bond for five percent (5%) of the amount of the bid **is not** required to be submitted with each bid.

A Performance Bond for one hundred percent (100%) of the bid **shall not** be required of the successful bidder.

The Bidder certifies that he/she has examined all documents contained in this bid package, and is familiar with all aspects of the proposal and understands fully all that is required of the successful bidder. The Bidder further certifies that his/her bid shall not be withdrawn for thirty (30) days from the date on which his bid is publicly opened and read.

The Bidder agrees, if awarded this bid, he/she will:

- A. Furnish, upon receipt of an authorized Chatham County Purchase Order, all items indicated thereon as specified in this bid proposal for the bid amount, or;
- B. Enter a contract with Chatham County to do and/or furnish everything necessary to provide the service and/or accomplish the work as stated and/or specified in this bid proposal for the bid amount, and;
- C. Furnish, if required, a Performance Bond, and acknowledges Chatham County's right to require a Performance Bond of a specific kind and origin, and;
- D. Forfeit the amount of the Bid Bond if he/she fails to enter a contract with Chatham County as stated in (B) above, within fifteen (15) days of the date on which he/she is awarded the bid, and/or;
- E. Forfeit the amount of the Performance Bond if he/she fails to execute and fulfill the terms of the contract entered. The amount of forfeiture shall be:
 - 1. The difference between his/her bid and the next lowest, responsible bid that has not expired or been withdrawn, or;
 - 2. The difference between his/her bid and the amount of the lowest, responsible bid received as a result of rebidding, including all costs related to rebidding.

COMPANY

DATE

SIGNATURE

TITLE

TELEPHONE NUMBER

PURCHASE OF NEW 2014 SEWER JET/VAC TRUCK

SPECIFICATIONS FOR:

BID NO. 13-0125-7

The intent of this specification is to provide for the purchase of one (1) new and unused single-engine combination sewer and catch basin cleaner used for removing all debris commonly found in catch basins/storm lead structures and sanitary sewer lines/manhole structures using a front mounted operating station. The unit shall consist of a Positive Displacement (PD) Blower vacuum system, a hydraulically driven high pressure water pump, an enclosed sealed body for storage of collected debris and equipped with a self-contained water supply as the source for the water pump system. The unit shall have the capability of operating both vacuum and water system simultaneously at full operating speeds continuously. Upon delivery the sewer jet/vac truck shall be a complete unit properly serviced and ready for operation. Award will be made on base bid of sewer jet/vac truck and/or base bid plus any combination of options, or what is in the best interest of the County.

4.1 QUANTITY: One (1)

4.2 COUNTY CONTACT: GEORGE BOWEN (912) 652 - 6878

4.3 DELIVERY:

4.4.1 Delivery cost to 65 Billy B. Hair Drive, Savannah, GA 31408 – At least one day advance notice will need to be made prior to delivery. All items shall be delivered F.O.B. destination and delivery costs and charges included in the bid unless otherwise stated in the specifications or proposal. (DO NOT anticipate drop shipping)

4.4.2 NO Dealer Advertising is to be on any vehicle.

4.4.3 Invoices, MV-1 and MSO's shall be sent to Chatham County Fleet Operations, Attn: Lori Love, P.O. Box 8161, Savannah GA 31412

NOTE: All vehicles are to be titled as follows: Commissioners of Chatham County, 124 Bull Street, Savannah GA 31401

4.4.4 Upon delivery, vehicle will have dealer drive out tags.

4.4.5 Four (4) sets of keys will be provided.

4.4.6 Vehicles will be delivered with not less than a half a tank of fuel.

4.4 DESCRIPTION: NEW 2014 SEWER JET/VAC TRUCK

4.4.1 Original manufacturer's brochures of the proposed unit are to be submitted with the bid.

4.5 SUB-FRAME:

4.5.1 The equipment shall be of modular design consisting of a vacuum system, water tanks system, debris body and drive system.

4.5.2 A sub-frame shall be fabricated to the exact dimensions of the truck chassis for mounting of modular components.

4.5.3 All components of the module shall attach to the sub-frame and not directly to the chassis.

4.5.4 Sub-frame shall be designed to ASME standards for maximum applied loads; chassis frame movement and even distribution of weight to the chassis and suspension.

4.5.5 Sub-frame shall be continuous and uninterrupted from back of cab to end of frame.

4.6 DEBRIS BODY:

4.6.1 Efficiency of air movement through debris body will be measured for minimal restriction as measured by vacuum pressure gauge while operating blower at full speed. Pressure drop throughout entire system (from 8" hose inlet to blower inlet) including specified filtration and blower protection devices shall be no greater than 3" hg as measured at blower.

4.6.2 The body shall be cylindrical having a minimum usable liquid capacity of 12 cubic yards.

4.6.3 The body shall be capable of high dump height of 60". Dump height of 60" must be achieved without the use of scissor lift mechanism.

4.6.4 The debris storage body shall be constructed with a minimum 1/4" corrosion and abrasion resistant Ex-Ten steel.

4.6.5 The debris storage body shall have a minimum yield point of 50,000 PSI and a minimum tensile strength of 70,000 PSI.

4.6.6 Body shall have a rear door that is hinged at the top and is equipped with a replaceable neoprene type seal. Adjustable for periodic compensation of door seal wear.

- 4.6.7** Dual outward mounted rear door props shall be included as standard to prevent operator from entering door swing path when engaging rear door prop.
- 4.6.8** For optimal particulate separation, vacuum shall be drawn from separate ports in the top of the debris body.
- 4.6.9** Body shall be dumped by raising the body to a 50 degree angle utilizing a forward mounted, double acting hydraulic dump cylinder.
- 4.6.10** Dump controls, accessory controls, e-stop control shall be provided at a central curb side location directly behind the cab of the truck.
- 4.6.11** For stability and safety, dumping must be accomplished while the pivot point of the body remains fixed to the sub-frame.
- 4.6.12** Industrial style rear debris body door shall be flat, and shall open and close hydraulically by cylinders mounted at the top of the body. Door shall open 50 degrees from the fully closed position. Door shall be unlocked, opened, closed, and locked by a failsafe hydraulically activated sequential positive locking system, cam operated by a single hydraulic cylinder, with all controls located behind truck cab, forward of the debris body, so operator is not subject to sewage when dumping.
- 4.6.13** Debris body shall have a body flush out system with a fan-type spray nozzle located in the front wall of the debris body to aid in the flushing of heavy debris. The nozzle shall also utilize (2) spray nozzles to flush the front most area of the debris body. System must produce a flow of 80GPM. Control valve shall be on the curb side of the unit.
- 4.6.14** Body shall have a float type automatic shut-off system protecting the Positive Displacement Blower with (2) 10" stainless steel shut-off balls located in the debris body. Each float ball housing shall be within a non-corrosive slide-out screen assembly and be accessed without the use of tools.
- 4.6.15** The debris body shall be equipped with a rear door drain to drain off excess liquids while retaining solids. No valve included.
- 4.6.16** The debris body shall be equipped with a rear door drain at bottom dead center to drain off excess liquids with an internal screen to prevent large solids from passing. No valve shall be included. A manually operated 6" butterfly valve with 10' of lay flat hose.
- 4.6.17** The debris body and water tanks shall be interconnected so as to provide additional water storage capacity. It shall be supplied with separate air gap, shutoff valve, water fill, 3" Y-filter prior to pump, 3" shut off valve and 25' x 2-1/2" fill hose with storage rack.

- 4.6.18** (4) Dual vertical (cyclone) centrifugal separators shall be installed in-line between the debris body and the air mover, (2) per side for each debris body discharge port. Each dual separator shall include large fallout chamber cleanout door.
- 4.6.19** For safety, minimum of (5) vacuum tubes shall be stored on curbside storage racks to minimize operator exposure to traffic side of unit. Shall include quick release retainer handles (no bungees or clamps).
- 4.6.20** A curb-side, folding 3-pipe rack shall be provided, constructed of steel tubing, spring assisted. Shall include quick release retainer handles (no bungees or clamps).
- 4.6.21** A street-side, folding 3-pipe rack shall be provided constructed of steel tubing, spring assisted. Shall include quick release retainer handles (no bungees or clamps).
- 4.6.22** (2) Pipe Storage Racks Curbside waist level and (2) on rear door with quick releases.
- 4.6.23** A stainless steel micro-strainer (to 30 microns) shall be provided prior to the blower inlet, with (3) removable cartridge style screens and bottom drain port.
- 4.6.24** A splash shield shall be mounted around the lower 60% of door opening to direct liquid and debris away from the chassis. Shield shall be minimum 10" deep bolted assembly with no openings.
- 4.6.25** A lubrication manifold system shall be provided to allow ground level greasing of boom lift and swing cylinders, float level indicator, top rear door hinges and debris body hoist cylinder pins.
- 4.6.26** A 6" valve with 3" vent to atmosphere, electrically activated, air operated valve debris body vacuum relief system shall be located in the inlet of the vacuum system to allow the venting of the tank and relieve vacuum at the debris intake hose. (3) Kunkel relief valves shall be included.
- 4.6.27** A debris inlet deflector distributing load evenly in debris body shall be included.

4.7 WATER TANKS

- 4.7.1** The water tanks shall be manufactured from a non-corrosive material to prevent rust yet still provide for maximum strength.
- 4.7.2** The water tank material shall require no internal coating and shall be repairable if patching is required.

- 4.7.3** The water tanks shall be easily removed from the sub-frame to provide complete access to the truck chassis for maintenance purposes.
- 4.7.4** The water tanks shall be adequately vented and connected to provide complete filling.
- 4.7.5** The water tanks shall be totally separate from the debris tanks and provide no structural support.
- 4.7.6** The water tanks shall share no common walls with the debris tanks to prevent corrosion.
- 4.7.7** The water tanks shall come equipped with an anti-siphon device and 25' of hydrant fill hose and fittings.
- 4.7.8** The water tanks shall carry a 10 year warranty against corrosion or cracking.
- 4.7.9** All water tanks shall be fully baffled to form maximum compartment storage of 150 gallons for each compartment. Chatham County has determined that for the stability of the vehicle when turning and stopping and for safety of personnel that systems baffled at 150 maximum gallon compartments are preferred.
- 4.7.10** The water tank shall be located for the lowest possible center of gravity while providing 100% gravity flooded intakes to water pump.
- 4.7.11** Fresh water shall enter the tanks through an in line 6" air gap, all aluminum covered anti-siphon device.
- 4.7.12** Water level sight tubes of non-yellowing plastic shall be installed on both tanks.
- 4.7.13** The sides of these water tanks shall not extend more than 48" out from the centerline of the truck chassis.
- 4.7.14** A fresh water drain system shall be provided to completely drain the fresh water system from one location utilizing a 3 drain port and plug.
- 4.7.15** A minimum 6" connection between tanks shall be provided.
- 4.7.16** For stability safety, the water tanks shall not elevate with debris body during dump cycle.
- 4.7.17** A low water alarm with light at the operator station shall alert operator when water storage has 150 gallons remaining.

- 4.7.18** A hydraulic oil high temperature light and alarm shall be provided.
- 4.7.19** 2" Y-Strainer with 25' Fill Hose shall be provided.
- 4.7.20** A 3 in-line "Y" trap Monel stainless steel strainer shall be located between the water cells and water pump.
- 4.7.21** A 3" Gate Valve shall be provided at water pump.
- 4.7.22** Water tank must be a certified metered capacity of 1500 gallons. Certification shall be necessary upon delivery.
- 4.7.23** Water tanks shall be constructed of 1/8" aluminum with baffled compartments maximum 150 gallons each.
- 4.7.24** An additional water tank sight gauge shall be provided.
- 4.7.25** Liquid Float Level Indicator shall be provided.

4.8 VACUUM/VACUUM DRIVE SYSTEM

- 4.8.1** Vacuum shall be provided by a positive displacement rotary lobe type blower driven via chassis engine and heavy duty split transfer case direct to the blower.
- 4.8.2** Interlock safety system shall prevent drive axle from engaging.
- 4.8.3** A horizontal silencer with rain cap shall exhaust above the cab.
- 4.8.4** A blower tachometer / hour meter shall be provided.
- 4.8.5** For most efficient use of horsepower and fuel consumption, full vacuum and/or combination operation shall be approximately 1750 RPM of chassis drive engine.
- 4.8.6** Blower shall be driven by the chassis engine and shall produce inlet volume of 4500 cfm @ 0" hg @ 2250 rpm, and 3490 cfm @ 18" hg @ 2250 rpm vacuum (Roots 824RCS 18) Drive engine not to exceed 1760 rpm.
- 4.8.7** For added protection, the vacuum system shall have three (3) relief valves set at 18" hg, heavy duty horizontal mounted noise muffler, removable and cleanable stainless steel filter screen, and shall be enclosed with a steel cage guard for safety.
- 4.8.8** Transfer case shall be activated via air shift controls in the truck cab to engage work road mode.
- 4.8.9** A hot shift blower drive system shall be provided, including transfer case, air shift

control, vacuum relief, and front control for blower engagement.

- 4.8.10** Blower shall be driven from chassis engine via the transmission drive shafts and heavy duty split shaft transfer case direct to blower, engagement via air-shift clutch control at operator panel.
- 4.8.11** The blower drive mechanism shall be engaged and disengaged via an electrical switch located at the operator's station on the front mounted hose reel. This feature shall reduce blower runtime and extend the blower service life.
- 4.8.12** Blower shall be provided with a horizontal silencer with exhaust above the cab and rain cap protecting the silencer from rain water.
- 4.8.13** Blower shall draw air from two (2) separate ports in the debris body.
- 4.8.14** Hydraulic shut off valves shall be provided at the suction, return and filter lines to permit servicing of the hydraulic system.

4.9 VACUUM BOOM SYSTEM

- 4.9.1** Vacuum hose shall be designed for front operation with hose mounted and stored at front mounted work station. Front mounted location is required for ease of positioning vacuum hose as well as minimizing need for operator to swing hose into traffic.
- 4.9.2** All connections between debris body and vacuum system will be of the self-adjusting pressure fitting type.
- 4.9.3** Vacuum hose will remain stationary and not rise with debris body.
- 4.9.4** Upper debris tube shall consist of an anchored steel tube and elbow.
- 4.9.5** A sub-frame mounted cab guard shall be mounted behind cab with boom rest cradle.
- 4.9.6** All vacuum pipes shall be connected to vacuum pick up tube and extension pipes by adjustable over-center quick clamps to join the aluminum flanges on pipes.
- 4.9.7** One (1) quick clamp for each pipe supplied shall be provided.
- 4.9.8** Boom pedestal shall be directly mounted to module sub-frame.
- 4.9.9** Boom support used for travel mode shall not interfere with access or require removal to tilt hood forward.

- 4.9.10** A control station shall be equipped with control switches for all directions as well as a safety emergency shut-down button, which shall automatically eliminate power to boom.
- 4.9.11** The vacuum boom shall have a heavy-duty flexible hose assembly joining the transition pipe to the debris body, and a 70-degree elbow and 5-1/2 heavy duty hose at the suction end of the boom.
- 4.9.12** Boom shall rotate 180 degrees and shall be operated by an electric over hydraulic system. Lift and swing movements shall be actuated by hydraulic cylinders.
- 4.9.13** The 5x5 style hydraulic telescopic boom with 180 degree rotation shall be located at the front work station in its retracted position, providing 282" minimum reach off the longitudinal axis of unit, providing a boom work area will be 1643 cubic feet. The moving boom hose shall be 8" x 200" with red gum liner for durability. The boom hose shall hydraulically telescope a minimum of 5 feet forward from the operator's station and shall have the ability to telescope 5 feet vertically along any point of the forward horizontal extension without activating the hydraulic up/down function.
- 4.9.14** Boom shall be fully controlled by a remote push button pendant control station with 25 ft. cable. Controls to include up / down, left / right, in / out boom functions, vacuum relief, e-stop and main power switch.
- 4.9.15** A joystick for hydraulic control of the boom shall be installed on hose reel front panel.
- 4.9.16** Removable 4" diameter storage "Post" to stabilize the lower boom hose during transport. Storage device shall not interfere with raising hood.
- 4.9.17** A cordless remote boom control system equipped to activate boom functions, throttle, water pump on/off, hose reel in/out, hose reel speed, vacuum relief on/off and emergency disengagement e-stop shall be provided.
- 4.9.18** A detailed engineering drawing must be supplied showing the relationship the hose reel in relation with the vacuum boom range of motion. Drawing shall show module mounted on chassis, full arc of vacuum hose both retracted and extended, full rotation of arc for hose reel in the extended position and dimension all arc lengths of vacuum boom retracted and extended. Drawing shall highlight intersection areas whereby combination cleaning is possible (within full arc on telescoping boom system).

4.10 WATER PUMP AND DRIVE

- 4.10.1** For most efficient use of horsepower and reduced fuel consumption, high pressure

rodder pump shall be hydraulically driven via (1) load sensing utility pump, (1) variable displacement pump and (1) fixed displacement pump.

- 4.10.2** Hydraulic powered rodder pump via twin variable displacement hydraulic pumps and (1) fixed displacement utilizing (2) 10-bolt PTO's.
- 4.10.3** High pressure water pump shall be rated capable of continuous delivery of 100 GPM at 2500 PSI (submit manufacturer support documentation).
- 4.10.4** High-pressure water (rodder) pump system shall allow front-mounted controls for operation of three modes: (1) Low flow range 0-22 GPM; (2) medium-flow range, 22-60 GPM / 2500 psi; and (3) High-flow range: 60 up to 100 GPM / 2500 psi.
- 4.10.5** Digital flow meter shall be displayed in front LCD display. Flow meter shall be capable of displaying system flow in all pump operating modes. In addition, a low water alarm shall be provided.
- 4.10.6** This hydraulic drive system shall allow variation of water pump speed independent of required vacuum drive speed within maximum drive engine speed of 1760 RPM.
- 4.10.7** Variable flow systems routing water back-to-tank are not considered equal due to additional wear, horsepower and fuel consumption.
- 4.10.8** Water (rodder) pump shall include smooth and pulsation operation mode feature.
- 4.10.9** When required to assist nozzle breaking through obstructions, water pump "pulsation mode" shall provide a forward-acting nozzle surge. Pulsation surge wave shall allow nozzle to punch forward 2" to 18" depending on flow dynamics and length of hose in sewer pipe.
- 4.10.10** Water pump location shall provide a flooded gravity suction inlet to eliminate potential cavitation damage.
- 4.10.11** An oil to water heat exchanger will be provided in the water system to cool all hydraulic fluids on the unit.
- 4.10.13** The water pump shall provide precise 0-80 GPM controlled flow at variable pressure up to 2500 PSI.
- 4.10.14** A hydro-pneumatic nitrogen charged accumulator system shall be provided with all control valves, piping and hoses for either continuous flow or jackhammer rodding. Accumulator shall be a 2.5 gallon capacity and 1400 to 2500 PSI pressure rating.
- 4.10.15** Two (2) 1/2" high pressure ball valves shall be provided for draining the water

pump and flushing sediment from the bottom of the pump.

4.10.16 A nozzle rack accommodating (3) nozzles shall be provided in curbside toolbox. The nozzles shall be labeled on storage rack for pipe size/flow and application.

4.10.17 System shall be relieved to protect operator.

4.10.18 Handgun shall be supplied that allows for changing of flow pattern from a fine mist to a steady stream.

4.10.19 Handgun shall come equipped with quick connect couplers.

4.10.20 An additional 1" water relief valve shall be provided.

4.10.21 A mid-ship quick disconnect handgun couplers shall be provided.

4.10.22 Hydro-Excavation Package / Retractable Reel with 50' x 3/8" Hose, Hydro excavation Handgun and Plumbing. Water system shall allow precise variable flow control range of 0-22 GPM at 2500 PSI with digital flow meter in clear view of adjustment control.

4.10.23 A water pump hour meter shall be provided.

4.11 HOSE REEL

4.11.1 12.01 Hose reel assembly shall be direct frame mounted.

4.11.2 Hose reel assembly shall be mounted on an independent frame that can be removed from brackets attached permanently to front of main truck frame members.

4.11.3 Reel will be manufactured out of 1/4" spun steel for added structural strength and shall require no internal or external reinforcements that could damage rodder hose.

4.11.4 Hose reel shall be driven by adjustable gear reduction chain and sprocket assembly.

4.11.5 Hose reel shall operate at full rotational speed while chassis engine is at idle.

4.11.6 Hydraulic Telescoping Rotating Hose Reel - 800' capacity of 1" hose shall be provided.

4.11.7 The front mounted hose reel shall telescope 15" forward down centerline of truck.

4.11.8 Entire reel assembly shall rotate 270 degrees on a large diameter ball bearing.

4.11.9 Hose reel shall include a dual locking device to positively lock reel in any position

across operating range.

4.11.10 The hose reel shall rotate about the reel assembly centerline so the reel shall never extend beyond the truck width. Reel coverage diagram shall be submitted with bid.

4.11.11 Controls shall be accessible on both sides of the hose reel, allowing operator to work at either side of unit for safety purposes.

4.11.12 600' x 1" Piranha Sewer Hose / 2500 PSI shall be provided.

4.11.13 An automatic hose level wind scroll device shall be supplied. An air-cylinder actuated pinch-roller shall exert downward pressure across full width of reel to retain hose on reel when encountering nozzle blockages.

4.11.14 An air-cylinder actuated pinch-roller shall exert downward pressure across full width of reel to retain hose on reel when encountering nozzle blockages.

4.11.15 A hose footage counter shall be supplied to indicate the amount of hose travel within pipe.

4.11.16 Nozzle rack storage for (3) nozzles shall be provided in curbside toolbox.

4.11.17 Vaporooter Commander System.

4.12 WASHDOWN EQUIPMENT

4.12.1 A spring retractable storage reel for handgun hose shall be provided to allow the operator to deliver water to area served by pick up hose and to the inside of the debris body for clean out. Reel shall be mounted mid-ship on curbside, equipped with 1/2 x 50' 2000 psi hose. An additional 35' of 1/2" hose with quick disconnect couplers shall be supplied loose.

4.12.2 Hand sprayer with adjustable spray-pattern to be provided with trigger-style gun.

4.13 FRONT OPERATING STATION AND CONTROLS

4.13.1 Primary operator station will be located at front of truck on right curb side of hose reel.

4.13.2 All front operator controls shall be accessible while operating either front or rear side of reel assembly. All operations to either side of unit shall position operator in front of vehicle affording protection from oncoming traffic.

4.13.3 Station shall include truck engine throttle, water pump (on/off), water pump mode, water pump flow meter, hose reel control valve (forward / reverse), adjustable hose

reel speed control, oil dampened water pressure gauge, boom controls, digital water pump flow meter, and low water warning light.

- 4.13.4** Tachometer and hour meter for chassis engine provided at control station shall be provided.
- 4.13.5** Tachometer and hour meter for blower provided at control station shall be provided.
- 4.13.6** All Hydraulic Functions - Color Coded, Sealed Electric/Hydraulic NEMA 4 switches shall be provided.
- 4.13.7** Blower Engagement/Vacuum Relief - Sealed Electric/Air NEMA 4 Switch shall be provided.
- 4.13.8** Water pump hour meter shall be provided.
- 4.13.9** PTO hour meter shall be provided.
- 4.13.10** A temperature light and alarm shall be provided. Light and alarm will be activated when hydraulic temperature reaches 180 F.

4.14 ELECTRICAL AND SAFETY LIGHTING

- 4.14.1** The entire system shall be vapor sealed to eliminate moisture damage, "Nema-4" type or equal.
- 4.14.2** Vansco Electronic Package: Chassis Tachometer, Blower Tachometer, Operating Mode, PTO Mode, Hydraulic Oil Temperature shutdown, and E-Stop shall be included. E-Stop activation must turn off rodder pump, shutdown PTO A & B, set chassis throttle to idle, & open vacuum relief. E-stop must be located at each operator interface; including front/rear hose reel controls, pendant control, & dump control location. Basic machine functions and both chassis and module diagnostics shall be provided.
- 4.14.3** All electrical connections shall be void of exposed wires or terminals nor should they be painted. Paint process shall be completed prior to installation of wiring.
- 4.14.4** All wiring shall be color-coded and encased in conduit to scaled terminal boxes with circuit breakers.
- 4.14.5** All light bulbs shall be shock mounted to eliminate bulb failure.
- 4.14.6** All other lights required by State and Federal Laws.
- 4.14.7** Two-piece directional LED 10-strobe-light arrow board shall be mounted on rear

door of debris body, with controls mounted in cab.

4.14.8 (2) L.E.D. Boom work lights shall be provided.

4.14.9 FS DOT 3 - 6 Light System -Federal Signal Mirror Mount Strobes, 2 Mid-Ship, 2 Rear Water Mounted Oval Led Quad Flash Strobes shall be provided.

4.14.10 L.E.D. Lights, Clearance, Back-Up, Stop, Tail & Turn shall be provided.

4.15 SAFETY EQUIPMENT

4.15.1 E-stop shall be located at each operator interface location. Standard locations to include: front hose reel, mid-ship curbside dump controls, & wireless controller (if equipped.)

4.15.2 Electrical system controls shall be configured to allow for single point operation only. Upon engagement of controls at specified locations, additional controls shall be disabled.

4.15.3 Electrical system must enable self-check to ensure all switches are in home position prior to critical function enablement. System must "lock out" controls when switch is not in home position.

4.15.4 (1) Emergency Flare Kit.

4.15.5 (1) 5# Fire Extinguisher.

4.15.6 Voyager Quad-Cam Safety vision kit, 7" dash monitor, 4-camera system shall be provided.

4.15.7 Dash Mounted Rear and Side Vision Camera System shall include the following:

4.15.8 Dash Mounted 7"Diagonal x 1" Deep Flat LCD Color Monitor shall be provided.

4.15.9 Screen Backlighting shall be provided.

4.15.10 Menu Driven Menu Screens shall be provided.

4.15.11Multi-View Available On Monitor, Up To (4) Camera Inputs and Up To (4) Simultaneous Views shall be provided.

4.15.12 Back-Lit Soft Touch Controls shall be provided.

4.15.13 6" Mount Bracket shall be provided.

4.15.14 Front Hose Reel Color Camera with 130 Viewing Angle shall be provided.

4.15.15 Rear Back-up Color Camera with 130 Viewing Angle shall be provided.

4.15.16 Left and Right Side Mounted Color Cameras, each with 130 Viewing Angle shall be provided.

4.15.17 LED Low Light Assist on each Camera shall be provided.

4.15.18 Automatic Activation of Rear Camera When Transmission REVERSE is selected shall be provided.

4.15.19 Automatic Activation of Appropriate Side Camera When Turn Signal is activated shall be provided.

4.15.20 Normal Image / Mirror Image Orientation shall be provided.

4.15.21 Manual Selection of Camera, except in reverse shall be provided.

4.15.22 PAL compatibility shall be provided.

4.15.23 Quad- Adapter shall be provided.

4.15.24 Waterproof cable connector shall be provided.

4.16 SEWER TOOLS AND ACCESSORIES

4.16.1 (1) 30 deg. Sand Nozzle

4.16.2 (1) 30 deg. Sanitary Nozzle.

4.16.3 (1) 15 deg. Penetrator Nozzle.

4.16.4 (1) 1" Small finned nozzle pipe skid.

4.17 VACUUM TOOLS AND ACCESSORIES

4.17.1 The basic vacuum tube package shall include the following:

4.17.2 (1) 8" x 3' aluminum pipe.

4.17.3 (2) 8" x 5' aluminum pipe.

4.17.4 (1) 8" x 6'6" catch basin tube.

4.17.5 (4) 8" quick clamps.

4.18 CHASSIS EQUIPMENT AND STORAGE

4.18.1 Two (2) front tow hooks shall be provided.

4.18.2 Two (2) rear tow hooks shall be provided.

4.18.3 (1) 48" x 22" x 24" Aluminum Lockable Toolbox Mounted curb side shall be provided.

4.18.4 (2) 18" x 16" x 12 In. Aluminum Lockable Toolbox - Front Bumper shall be provided.

4.18.5 (1) 24" x 24" x 24" Aluminum Lockable Toolbox Mounted street side shall be provided.

4.19 MODULE FINISH

4.19.1 Module painting shall be with a DuPont Imron Elite Polyurethane Enamel Top Coat. Application is to be a wet top coat applied to a wet un-sanded primer base, with Omaha Orange Tank.

4.20 CHASSIS SPECIFICATION

4.20.1 The unit shall be a new model. No discontinued models will be accepted.

4.20.2 The unit shall be a Freightliner 114SD Conventional Cab Chassis.

4.20.3 The unit shall be equipped with a diesel engine, turbo charged and after cooled, with a Cummins ISL-370; 370 HP @ 1900 RPM, 1250 LB/FT @ 1400 RPM.

4.20.4 Set Forward Axle.

4.20.5 The unit shall be equipped with an Allison 3000 RDS Automatic Transmission with PTO Provision.

4.20.6 The unit shall be equipped with a Meritor MFS-20-133A 20,000# Wide Track, I-Beam Type Single Front Axle.

4.20.7 The unit shall be equipped with a 20,000# Flat Leaf Front Suspension.

4.20.8 The unit shall be equipped with a Meritor RT-46-160P 46,000# R-Series Tandem Rear Axle.

4.20.9 The unit shall be equipped with a 46,000# Hendrickson RT463 Rear Suspension.

4.20.10 The unit shall be equipped with a 114 inch BBC flat room aluminum conventional cab.

4.20.11 The unit shall have a 5/16 x 3-9/16 x 10-1/8 inch steel frame with 120 KSI rating.

4.20.12 The unit shall have a 5/16 inch C-Channel inner frame reinforcement.

4.20.13 The unit shall have a 71 inch rear frame overhang.

4.20.14 The unit shall have a wheelbase of 277 inches.

4.21 WARRANTY

4.21.1 The unit shall have a (1) one year warranty from delivery to County.

4.21.2 The unit shall have a (5) five year warranty on the centrifugal compressor.

4.21.3 The unit shall have a (10) ten year warranty on the water tanks.

4.21.4 A copy of the factory standard warranty policy shall be included with the bid.

4.21.5 Vendor will providing a price for an extended warranty to cover powertrain and diesel aftertreatment system/emissions up to five (5) years. **(OPTIONAL)**

4.22. MANUALS

4.22.1 Two (2) copies of complete parts, shop repair, and operator's manuals. The parts manuals must show all component parts including, but not limited to, component assemblies and their substitute components identified by manufacturer's part numbers. Any component or sub-assembly not manufactured by the O.E.M. must be identified including the name of the manufacturer of said company and said manufacturer's part numbers and nomenclature. All part information must be specific to the unit delivered to the County.

4.22.2 All shop repair manuals will include, but not limited to, the following: Complete disassembly instructions, adjustment and replacement procedures, wiring diagrams, hydraulic schematics (where applicable), hose routing, location and function of sensors, time standards where available, and trouble- shooting guides.

4.22.3 The unit must be accompanied by a factory recommended preventive maintenance schedule including procedures, time hour's mileage intervals, re-placement part numbers and fluid specifications.

4.23 TRAINING

4.23.1 Operator training is to be conducted by a factory representative, or a factory-trained representative, for a minimum of 1 day at the time of delivery, with follow-up training of up to three (3) additional days to be included, the timing of such to be at the discretion of the County.

4.24 MAINTENANCE PROGRAM (OPTIONAL)

4.24.1 Vendor will provide an annual cost for routine repairs and maintenance of the unit, for a total of five (5) years from date of delivery.

4.24.2 Vendor will provide transportation of the unit to maintenance facility if necessary.

4.24.3 Maintenance and repair program will include “Bumper to Bumper” (including chassis).

4.24.4 Vendor will provide a substitute truck if the unit is inoperable for more than seventy two (72) hours or three (3) working days, at no cost to the County.

4.25 SERVICE AND SUPPORT

4.25.1 To ensure that Chatham County is provided with efficient and economic maintenance and to reduce down time, the vendor will provide the sources (contacts with phone numbers) of parts and maintenance service within the Chatham County area for the proposed equipment.

4.25.2 TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER
_____ /DAYS

4.25.3 PRE-DELIVERY SERVICING AND ADJUSTMENT: The dealer shall not attach any dealer identification, advertising or similar material to the vehicle(s). Prior to acceptance by the Chatham County, the dealer shall service and prepare vehicle(s) for operational use.

4.25.4 DOCUMENTS: Each vehicle(s) shall be delivered with complete certification or origin, warranty, owner's manual and any other necessary credentials.

PURCHASE OF NEW 2014 JET/VAC TRUCK

| ITEM NO | DESCRIPTION | QTY. | MANUFACTURER'S NAME & MODEL NO. FOR DEBRIS BODY | UNIT PRICE | TOTAL PRICE |
|----------------|------------------------|-------------|--|-------------------|--------------------|
| 1 | New 2014 Jet/Vac Truck | 1 EA | | | |

TOTAL BID \$ _____

OPTIONAL

- 1. Extended warranty to cover powertrain and diesel aftertreatment system/emissions up to five (5) years \$ _____**
- 2. Annual Cost for Maintenance Program \$ _____**

Vendor Name: _____

Agent Name: _____

Address: _____

City, State, Zip: _____

Phone number: _____ Fax: _____

Agent Signature: _____

ATTACHMENT A

DRUG - FREE WORKPLACE CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT THE PROVISIONS OF CODE SECTIONS 50-24-1 THROUGH 50-24-6 OF THE OFFICIAL CODE TO GEORGIA ANNOTATED, RELATED TO THE ****DRUG-FREE WORKPLACE****, HAVE BEEN COMPLIED WITH IN FULL. THE UNDERSIGNED FURTHER CERTIFIES THAT:

1. A Drug-Free Workplace will be provided for the employees during the performance of the contract; and
2. Each sub-contractor under the direction of the Contractor shall secure the following written certification:

_____ (CONTRACTOR)
certifies to Chatham County that a Drug-Free Workplace will be provided for the employees during the performance of this contract known as **PURCHASE OF NEW 2014 SEWER JET/VAC TRUCK** (PROJECT) pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONTRACTOR

DATE

NOTARY

DATE

ATTACHMENT B

PROMISE OF NON-DISCRIMINATION STATEMENT

Know All Men By These Presence, that I (We), _____
Name

_____, _____
Title Name of Bidder

(herein after Company) in consideration of the privilege to bid/or propose on the following Chatham County project procurement **PURCHASE OF NEW 2014 SEWER JET/VAC TRUCK** hereby consent, covenant and agree as follows:

- (1) No person shall be excluded from participation in, denied the benefit of or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the bid submitted to Chatham County or the performance of the contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities, and women;
- (3) In connection herewith, I (We) acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide minority and women owned companies with the maximum practicable opportunities to do business with this Company on this contract;
- (4) That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Chatham County;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference in the contract which this Company may be awarded;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

Signature

Date

ATTACHMENT C
DISCLOSURE OF RESPONSIBILITY STATEMENT

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.

3. List any convictions or civil judgments under states or federal antitrust statutes.

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

5. List any prior suspensions or debarments by any governmental agency.

6. List any contracts not completed on time.

7. List any penalties imposed for time delays and/or quality of materials and workmanship.

8. List any documented violations of federal or any state labor laws, regulations, or standards, occupational safety and health rules.

I, _____, as _____
Name of individual Title & Authority

of _____, declare under oath that

Company Name _____

the above statements, including any supplemental responses attached hereto, are true.

Signature

State of _____

County of _____

Subscribed and sworn to before me on this _____ day of _____

20__ by _____ representing him/herself to be

_____ of the company named herein.

Notary Public

My Commission expires:

Resident State: _____

DPC Form #45

ATTACHMENT D
CONTRACTOR AFFIDAVIT under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of CHATHAM COUNTY has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____,201__.

NOTARY PUBLIC

My Commission Expires:

SUBCONTRACTOR AFFIDAVIT under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (name of contractor) on behalf of CHATHAM COUNTY has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91 (b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five (5) business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires:

ATTACHMENT E

**BIDDER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

The undersigned certifies, by submission of this proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, State of Georgia, City of Savannah, Board of Education of local municipality. Bidder agrees that by submitting this proposal that Bidder will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Bidder or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

Certification - the above information is true and complete to the best of my knowledge and belief.

(Printed or typed Name of Signatory)

(Signature)

(Date)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

END OF DOCUMENT Mod. CC P & C 6/2005

ATTACHMENT F

**Chatham County
Minority and Women Business Enterprise Program
M/WBE Participation Report**

Name of Bidder: _____

Name of Project: _____

Bid No: _____

| M/WBE Firm | Type of Work | Contact Person/ Phone # | City, State | % | MBE or WBE |
|------------|--------------|----------------------------|-------------|---|------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

MBE Total _____

WBE Total _____%

M/WBE Combined _____%

The undersigned should enter into a formal agreement with M/WBE Contractor identified herein for work listed in this schedule conditioned upon execution of contract with the Chatham County Board of Commissioners.

Signature _____ Print _____

Phone () _____

Fax () _____

ATTACHMENT G

***Systematic Alien Verification for Entitlements (SAVE)
Affidavit Verifying Status for Chatham County Benefit Application***

By executing this affidavit under oath, as an applicant for a Chatham County, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a Chatham County contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or non-immigrant under the Federal Immigration and Nationality Act (8 USC 1101 et seq.) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

* _____
Alien Registration number for non-citizens.

Notary Public
My Commission Expires:

REFERENCES

COMPANY NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
CONTACT PERSON: _____
PHONE NUMBER: _____

COMPANY NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
CONTACT PERSON: _____
PHONE NUMBER: _____

COMPANY NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
CONTACT PERSON: _____
PHONE NUMBER: _____

COMPANY NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
CONTACT PERSON: _____
PHONE NUMBER: _____

CHECKLIST FOR SUBMITTING BID

Sign below and submit this sheet with Bid

NOTE: All of the following items must be submitted with your Bid to be considered "responsive".

1. ACKNOWLEDGMENT OF ANY/ALL **ADDENDUMS** (Page 3 of ITB). (Addendums are posted on the Purchasing and Contracting website.
2. **ORIGINAL SURETY BOND (5% OF BID) ALONG WITH SURETY REQUIREMENTS SHEET FILLED OUT (Page 23 of ITB). (BID BOND NOT REQUIRED FOR THIS PROJECT.)**
3. BID SHEET COMPLETELY FILLED OUT AND SIGNED.
4. **"LIST OF SUBCONTRACTORS" SHEET** FILLED OUT WITH ALL SUBCONTRACTORS AND SUPPLIERS.
5. **"% TO MBE SUBCONTRACTORS/SUPPLIERS' SHEET** COMPLETELY FILLED OUT SHOWING \$ AMOUNT AS WELL AS % OF PROJECT THAT IS PROJECTED TO GO TO MBE/WBE SUBCONTRACTORS/SUPPLIERS.
6. **REFERENCES:** Supply ALL the information that is requested for each Reference. NOTE: *Forms for Reference Information are attached to this Bid Package.*
7. **ALL FIRMS REQUESTING TO DO BUSINESS WITH CHATHAM COUNTY MUST REGISTER ON-LINE AT [HTTP://PURCHASING.CHATHAMCOUNTY.ORG](http://PURCHASING.CHATHAMCOUNTY.ORG).**
8. **COMPLETE AND SUBMIT ALL ATTACHMENTS TO THE ITB (Attachments A thru G).**
9. **SUBMIT A COPY OF YOUR BUSINESS TAX CERTIFICATE.**

NAME/TITLE

COMPANY NAME

ADDRESS

CITY/STATE/ZIP

PHONE NUMBER

FAX NUMBER

LEGAL NOTICE

CC NO. 165682

Invitation to Bid

Sealed Bids will be received until **2:00 P.M.** on **March 20, 2014** and publicly opened in **Chatham County Purchasing & Contracting Department, at The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406**, for: **BID NO : 13-0125-7-PURCHASE OF NEW 2014 SEWER JET/VAC TRUCK**

Pre-Bid Conference: 10:00 A.M., March 6, 2014. Conference will be held at The Chatham County Citizens Service Center, 1117 Eisenhower Drive, Suite C, Savannah, Georgia 31406. Your attendance is encouraged.

Bid Package can be downloaded and printed from the County Purchasing and Contracting website <http://purchasing.chathamcounty.org>.

All firms requesting to do business with Chatham County must also register on-line at <http://purchasing.chathamcounty.org>. For additional information concerning specifications, please contact Robin Maurer at (912) 790-1623.

CHATHAM COUNTY HAS THE AUTHORITY TO REJECT ALL BIDS AND WAIVE MINOR FORMALITIES.

"CHATHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL BIDDERS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS"

MARGARET H. JOYNER, PURCHASING AGENT

SAVANNAH NEWS/PRESS INSERT: **February 24, 2014**