

**CHATHAM COUNTY PURCHASING DEPARTMENT**

**ADDENDUM NO. 1 FOR RFP NO. 13-0078-3**

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**DISASTER RECOVERY PLANNING FOR CHATHAM COUNTY  
EMERGENCY MANAGEMENT AGENCY (CEMA)**

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**Please note that the Due Date for the Proposal not changed.**

**2.17 Please change: INSURANCE PROVISIONS, Section D., Fidelity Bond/Professional Liability: \$3,000,000 covers lost due to crime or dishonesty by employee of or the CONTRACTOR to N/A, Non-Applicable.**

**Questions received;**

**Q1.** In order to assist in the costing, can you provide us with an idea of the number of RSFs and how many people, organizations, and systems are involved?

**A1.** **The NDRF has six, the Georgia DRP has seven. We defer to the Contractor to determine how many are needed at the local level. Our intuition is at least seven to mirror the State, but more may be needed based on the Contractors guidance.**

**Q2.** Page 18, Section 5, Item 3 RSF, Does Chatham County already have a list of RSFs in mind and some documentation on them or do you request this to be done from scratch which potentially could involve several interviews? We need some clarification around this.

**A2.** **Please see comment above.**

**Q3.** Page 18, section, DRP, would each plan be for business continuity (workplace recovery) and for systems (DR)? Please clarify?

**A3.** **Please see Page 21, Section 5.9**

**Q4.** Has a detailed Business Impact Analysis (BIA) been completed with each of the Chatham County functional areas? If so, as part of the project would this documentation be available to the selected consultant?

**A4.** **No.**

Q5. The current scope is for the system recovery, has a complete DR strategy been defined first or does this need to be included as part of the scope?

**A5. Please see Page 21, Section 5.6**

Q6. Has a budget been established for the scope of work? If so, what is the amount budgeted?

**A6. No**

**Please see attached Attendance Sheet.**

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DATE

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MARGARET H. JOYNER  
PURCHASING AGENT  
CHATHAM COUNTY, GEORGIA