

CHATHAM COUNTY PURCHASING DEPARTMENT

ADDENDUM NO. 1 TO Bid No. 12-0083-7

**FOR: Janitorial Services for the Wilmington Island Tag Office, Frank G. Murray Community Center, 408 Broughton Street, Savannah-Chatham Metropolitan Police Precinct #5-Islands, and the Records Center**

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**PLEASE SEE THE FOLLOWING ADDITIONS, CLARIFICATIONS AND/OR CHANGES:**

1. **CHANGE:** 4.4 Site Locations and Service Schedule, Site I - Wilmington Island Tag Office. Services shall be rendered three times per week (Tues., Thurs. and Sat.) instead of twice weekly. Site II - Frank G. Murray Community Center. Services shall be rendered three times per week (Tues., Thurs. and Sun.) instead of twice weekly.

2. **QUESTION:** 4.6.13 frequency is stated “semi annually or as required”. Does this mean two times during the contract year and then any additional requests for this service will be billed separately as “out of scope”?

**RESPONSE:** No, this statement means at a minimum semi annually. Cleaning may also be required due to a lapse into an unacceptable state of cleanliness due to normal use or contractor’s neglect. “Out of Scope” service requirements are defined in Section 4.3.

3. **QUESTION:** 4.6.14 frequency is stated as “semi annually or as required”. Does this mean two times during the contract year and then any additional requests for this service will be billed separately as “out of scope”?

**RESPONSE:** No, this statement means at a minimum semi annually. Cleaning may also be required due to a lapse into an unacceptable state of cleanliness due to normal use or contractor’s neglect. “Out of Scope” service requirements are defined in Section 4.3.

4. **QUESTION:** 4.6.16 and 4.7.10 frequency is stated as “annually or as required”. Does this mean one time during the contract year and then any additional requests for this service will be billed separately as “out of scope”?

**RESPONSE:** No, this statement means at a minimum annually. Cleaning may also be required due to a lapse into an unacceptable state of cleanliness due to normal use or contractor’s neglect. “Out of Scope” service requirements are defined in Section 4.3.

5. **QUESTION:** Tasks 4.6.1 and 4.7.1 refer to cleaning ashtrays. Please clarify where ashtrays are located.

**RESPONSE:** A visual scan of all the sites indicate there are no ashtrays at this time.

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**THE BID OPENING SHALL REMAIN 2PM, AUGUST 30, 2012.**

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**THE BIDDER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES AND  
MUST ACKNOWLEDGE RECEIPT OF ADDENDUM.**

8-27-12  
DATE

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MARGARET H. JOYNER  
PURCHASING AGENT  
CHATHAM COUNTY